

**Tentative Agenda**  
Monday, July 11, 2022  
6:00 pm

**Flandreau School Board**  
Elementary Commons

Below is a link for the live stream of the school board meeting:  
LiveTicket = fliers.liveticket.tv or <https://youtu.be/MXIVRs95zUU>

- I. APPROVAL OF AGENDA
  - II. PLEDGE OF ALLEGIANCE
  - III. BUDGET HEARING AT 6:00 PM
    - a. Approval of 2022-2023 school district budget and tax request.
  - IV. OPEN FORUM\*
  - V. COMMUNICATION – Recognition of visitors
    - a. Superintendent’s report.
    - b. Disclosure/Conflict of Interest.
  - VI. CONSENT AGENDA
    - a. Approval of minutes, financial statements, and bills.
    - b. Resignation: Mazie Elrod – 3<sup>rd</sup> Grade teacher.
  - VII. OLD BUSINESS
    - a. Social Media Policy – 3<sup>rd</sup> and final reading.
  - VIII. NEW BUSINESS
    - a. Recognize Tammy Lunday and Kevin Christenson for years of service.
  - IX. ADJOURNMENT
  - X. ADMINISTER OATHS OF OFFICE – Business Manager
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- XI. NEW BOARD CONVENES – Reorganization
    - a. Election of Board President for 2022-2023 – superintendent.
    - b. Election of Board Vice-President for 2022-2023.
    - c. Designate and authorize the following:
      1. Superintendent as official representative for Titles I, II, III, VI & IX; ADA; EOE; PL101; PL99-457; VocEd; AHERA; School Food Service; and all state and federal funded programs.
      2. Special Education Director as district authorized representatives for Section 504 for each school.
      3. High School Principal as Title IX Director.
      4. Superintendent as Harassment Officer.
      5. Superintendent to dismiss school in case of inclement weather, disease or emergency with High School Principal authorized to dismiss school in absence of superintendent.
      6. Superintendent and Business Manager as purchasing agents.
      7. Business Manager as custodian of trust and agency with central office administrative assistant to be the bookkeeper of the accounts.
      8. Board President and Business Manager to borrow funds if needed.

9. Central office administrative assistant to use the Board Chair's signature stamp.
  10. Principals as truant officers and authorize them to make referral to the School Resource Officer, County Sheriff, Chief of Police and States Attorney to enforce truancy laws.
  11. Authorize early payment of city as a reoccurring payable.
  12. Designate Business Manager as investment officer and custodian of all accounts.
- d. Designate official newspaper.
  - e. Designate official depositories for all funds of the school district.
  - f. Authorize participation in Public Funds Investment Trust.
  - g. Appoint legal counsel for the school district.
  - h. Set Board meeting dates.
  - i. Set meal prices.
  - j. Set various prices for the district.
  - k. Appoint members to various committees.
  - l. Open Enrollments.
  - m. Resignations.
  - n. Stay Well Plan for 22-23.
  - o. SPED Comprehensive Plan.
  - p. Health service contract with Avera.
  - q. Executive Session according to SDCL 1-25-2 (1)
  - r. Discussion and approval of any action deemed necessary from executive session.
  - s. Discussion and approval of new hires.
  - t. Adjournment.

NOTE: Members of the public who desire to address the board on items of interest or concern are invited to do so at this time. Up to 15 minutes will be devoted to this agenda item with the board president to increase or decrease the time as needed.

It would be most appreciated if you would limit your remarks to not more than 3 minutes; to appoint a spokesperson if the concern is a group concern; and to supplement verbal presentations with written reports, if necessary or desired.

We ask that you remember that South Dakota law prohibits the board from discussing ~~specific employees, their job performance, or students.~~

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## SCHOOL BOARD MEETING

June 13, 2022

The Board of Education of the Flandreau School District No. 50-3, Flandreau, Moody County, South Dakota, met in regular session in the Elementary School commons at 6:00 p.m. Board members Kari Burggraff, Kevin Christenson, Brian Johnson, Kelly Kontz, Tammy Lunday, Tom Stenger, and Adam Wiese were present. Superintendent Rick Weber and Business Manager Stacey VanBeek were also present.

The Pledge of Allegiance was recited.

06-224.22 Motion by Christenson, seconded by Kontz to approve the agenda, with the addition of setting the budget hearing after item VI. a. All voted aye.

There was no open forum.

Visitors to the meeting: Sue DeClerk, Kari Lena-Helling, Chelsea Molden, Elizabeth White. Superintendent's report was given.

There were no Conflict of Interest disclosures to report for this month.

An update on the Stay Well plan was given.

06-225.22 Motion by Johnson, seconded by Christenson to continue to operate in the green phase at this time and to continue to follow the CDC guidelines of quarantining for five days and returning to school on day six or after, if the student is asymptomatic, wearing a mask for another five days. All voted aye.

A discussion on future classroom space was held.

06-226.22 Motion by Wiese, seconded by Kontz to approve the consent agenda consisting of minutes for the regular meeting on May 9, 2022; the financial reports as of May 31, 2022; the bills in the amount of \$56,925.90 be allowed from General Fund; \$40,432.19 be allowed from Capital Outlay Fund; \$62,073.03 be allowed from Special Education Fund; \$61,905.22 be allowed from Food Service Fund, \$169.99 be allowed from Drivers Education Fund. All voted aye.

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Preliminary FY23 budgets for all funds were presented.

06-227.22 Motion by Kontz, seconded by Burggraff to set the 2022-2023 budget hearing for July 11, 2022 at 6:00 pm. All voted aye.

The second reading of the Social Medica Policy was held and a few adjustments for clarification were made.

06-228.22 Motion by Burggraff, seconded by Christenson to approve the SDSU student teacher agreement for the 2022-2023 school year. All voted aye.

06-229.22 Motion by Burggraff, seconded by Johnson to approve the following stipends: Elizabeth White--DSU spring student teacher \$250; Mentoring program: Amanda Hall \$66.36 mileage, Melissa Opsahl \$1500 mentor, Julie Relf \$1500 mentor, Megan Severtson \$1500 mentor and \$34.44 mileage. All voted aye.

06-230.22 Motion by Kontz, seconded by Johnson to authorize the transfer of \$283,820 from Impact Aid Fund #27 to General Fund #10 and up to \$300,000 from Capital Outlay Fund #21 to General Fund #10, per the approved 2021-22 budget. All voted aye.

06-231.22 Motion by Johnson, seconded by Wiese to authorize the transfer of \$25,000 from contingency to the following: 2115 Title \$2,100, 2212 Curriculum \$5,000, 2542 Operation & Maintenance \$10,700, 6100 Activities \$200, and 6510 Co-Curricular Transportation \$7,000. All voted aye.

06-232.22 Motion by Burggraff, seconded by Kontz to approve the supplemental budget as follows: General Fund: Means of Finance—Cash Applied \$57,000, Expenditures #2113 Human Services, #2555 Bus services; Capital Outlay: Means of Finance—Cash applied \$19,140, Expenditures #2222 Architect Services \$11,000, #2552 Vehicles \$7,040 and #2555 Bus services \$1,100; All voted aye.

06-233.22 Motion by Burggraff, seconded by Johnson to approve an open enrollment for the 2022-2023 school year. All voted aye.

06-234.22 Motion by Johnson, seconded by Christenson to accept the resignation of Derek Genzlinger, elementary teacher and head football coach, effective at the end of the 2021-2022 school year. All voted aye.

06-235.22 Motion by Christenson, seconded by Burggraff to accept the resignation of Jamie Fryslie, high school FACS and English teacher, effective at the end of the 2021-2022 school year. All voted aye.

06-236.22 Motion by Kontz, seconded by Wiese to accept the resignation of Ashley (Stenger) Maly, elementary special education teacher, effective at the end of the 2021-2022 school year. Aye: Burggraff, Christenson, Johnson, Kontz, Lunday, Wiese. Stenger abstained. Motion carried.

06-237.22 Motion by Wiese, seconded by Christenson to accept the resignation of Claire Boersma, high school English teacher, effective immediately with a \$700 late resignation fee. All voted aye.

06-238.22 Motion by Burggraff, seconded by Johnson authorizing an executive session of the Board in accordance with SDCL 1-25-2 regarding (1). All voted aye. The Board thereupon went into executive session at 6:24 p.m. All matters having been considered, President Stenger declared the executive session over. The Board resumed in open session at 7:05 p.m.

06-239.22 Motion by Kontz, seconded by Christenson to approve the contract of BreeAna Klekas, technology instructor (\$42,200). All voted aye.

06-240.22 Motion by Johnson, seconded by Wiese to approve the contract of Regina Harden, high school English instructor (\$47,100). All voted aye.

06-241.22 Motion by Burggraff, seconded by Wiese to approve the contract of DiMera Swanson, 4<sup>th</sup> grade instructor (\$42,600). All voted aye.

06-242.22 Motion by Kontz, seconded by Johnson to approve the contract of Elizabeth Sanders, PVC instructor (\$44,800). All voted aye.

06-243.22 Motion by Christenson, seconded by Johnson to approve the contract of Makenzie Bierschbach, PVC instructor (\$41,800). All voted aye.

06-244.22 Motion by Kontz, seconded by Burggraff to approve the contract of Heather Olesen, elementary title instructor (\$42,800). All voted aye.

06-245.22 Motion by Christenson, seconded by Wiese to approve the addition the of CTE coordinator stipend to the contract of Ariann VanBockern (\$1,000). All voted aye.

06-246.22 Motion by Johnson, seconded by Christenson to approve the contract of Josh Edlund, head football coach (\$4,213). All voted aye.

06-247.22 Motion by Burggraff, seconded by Kontz to approve the contract of Janet Chamblin, part-time summer custodian (\$13.50/hour). All voted aye.

06-248.22 Motion by Burggraff, seconded by Kontz to approve the contract of Heather Froke, full-time summer custodian (\$13.50/hour). All voted aye.

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Gross salary for May is as follows: Instruction \$227,399.47; Support Services \$94,081.91; Co-Curricular \$40,514.00; Social Security \$26,413.91; Retirement \$20,923.13; Insurance \$32,570.35. Special Education Fund: Instruction \$53,304.82; Support Services \$21,500.35; Social Security \$5,386.34; Retirement \$4,159.72; Insurance \$7,789.59. Food Service Fund: Support Services \$4,765.19; Social Security \$335.58; Retirement \$284.96, Insurance \$884.98.

06-249.22 There being no further business, motion by Christenson, seconded by Johnson to adjourn the meeting at 7:08 p.m.

Tom Stenger, President

Stacey VanBeek, Business Manager  
Flandreau School District #50-3

(Published once at the total approximate cost of \_\_\_\_\_.)

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FLANDREAU SCHOOL DISTRICT #50-3  
 FINANCIAL REPORT FOR THE MONTH  
 ENDING June 30, 2022

	General Fund	Capital Outlay Fund	Special Education Fund	Impact Aid Fund	Bond Redemp. Fund	Food Service Fund	Enterprise Fund (DE)	Trust and Agency Fund
Balance forward:	1,517,873.20	1,797,863.28	196,002.83	660,014.56	202,565.97	257,470.86	20,626.03	569,769.09
<b>Local Sources:</b>								
Taxes	37,254.07	46,622.33	26,143.89		67.79			
Interest	283.87	335.79	36.35	122.89	38.08	48.47		
Co-Curricular								
Misc	11,253.00	114.00	5,668.78					
Meals/milk						1.02		
Student Activities								57,585.37
Transfers In/Out	460,320.00	(176,500.00)		(283,820.00)				
<b>Intermediate Sources:</b>								
County Apportionment	10,207.84							
<b>State Sources:</b>								
State Aid	276,102.00		37,787.00					
State Apportionment								
Bank Franchise Tax								
Impact Aid								
Mentor teachers	5,629.93							
State Assessed Utilities								
Other Grants	2,495.70	16,394.79				1,075.70		
<b>Federal Sources:</b>								
Grants	27,470.31					31,755.43		
Total Revenue:	831,016.72	(113,033.09)	69,636.02	(283,697.11)	105.87	32,880.62	-	57,585.37
Total Available:	2,348,889.92	1,684,830.19	265,638.85	376,317.45	202,671.84	290,351.48	20,626.03	627,354.46
Disbursements:	(473,342.54)	(40,432.19)	(142,326.95)	-	-	(66,199.03)	(8,693.74)	(108,431.45)
Balance on hand 6-30-22	1,875,547.38	1,644,398.00	123,311.90	376,317.45	202,671.84	224,152.45	11,932.29	518,923.01

TRUST AND AGENCY FUND  
FINANCIAL REPORT  
MONTH ENDING JUNE 30, 2022

ACCOUNTS	BEGINNING BALANCE	DISBURSEMENTS DURING MONTH	RECEIVED DURING MONTH	END OF MONTH TOTAL
CHEERLEADER CLUB	2,959.60	-	-	2,959.60
CLASS OF 2021	224.65	224.65	-	0.00
CLASS OF 2022	5,238.90	1,295.00	-	3,943.90
CLASS OF 2023	6,312.23	415.02	436.16	6,333.37
COMMUNITY REWARDS	0.00	-	-	0.00
EDUCATION FOUNDATION	-	-	-	-
ELEMENTARY WEEKEND FUEL	7,257.56	-	-	7,257.56
FLEX PROGRAM	15,445.04	2,343.84	2,975.85	16,077.05
FFA	10,448.13	177.78	-	10,270.35
FFA LAND PLOT	-	-	-	-
IMPREST	1,815.33	-	2,184.67	4,000.00
NATIONAL HONOR SOCIETY	1,005.18	-	-	1,005.18
PAYROLL WITHHOLDING	75,464.08	103,975.16	51,394.71	22,883.63
REVOLVING ACCOUNT	-	-	-	-
SCHOLARSHIP - BECHEN	11,127.69	-	9.21	11,136.90
SCHOLARSHIP - EVANS	-	-	-	-
SCHOLARSHIP - FFA LAND	83,144.39	-	68.53	83,212.92
SCHOLARSHIP - FULLER	6,754.80	-	5.53	6,760.33
SCHOLARSHIP - GENERAL	16,938.91	-	238.28	17,177.19
SCHOLARSHIP - JELLIFE	6,071.17	-	5.16	6,076.33
SCHOLARSHIP - DAKOTALAYERS	5,667.49	-	4.79	5,672.28
SCHOLARSHIP - LEE	204,694.40	-	173.53	204,867.93
SCHOLARSHIP - MASONIC	20,010.30	-	16.95	20,027.25
SCHOLARSHIP - RICE	6,002.98	-	5.16	6,008.14
SCHOLARSHIP - RUSCH	72,035.17	-	60.79	72,095.96
SCHOLARSHIP - WITTERN	10,281.92	-	5.16	10,287.08
SCHOLARSHIP - HURSEY	-	-	-	-
SCHOLARSHIP - JONES	-	-	-	-
SCHOLARSHIPS - SUTTON/ACKERMAN	-	-	-	-
STUDENT COUNCIL - HS	869.17	-	0.89	870.06
TOURNAMENT	-	-	-	-
<b>TOTALS</b>	<b>569,769.09</b>	<b>108,431.45</b>	<b>57,585.37</b>	<b>518,923.01</b>



**BILL LISTING - July 11, 2022**

**GENERAL FUND:**

Area II Business Managers		Dues		125.00
ASBSD		Dues		1,458.58
Automatic Building Controls		Repairs		2,291.00
Avera		Services		874.06
BMO Procurement Card				
	Affordable Towing Mankato	Services	215.75	
	Amazon	Supplies	316.37	
	Austreims	Services	691.00	
	Easy Time Clock	Time clock software	26.00	
	EMC	Insurance-drivers ed car	185.00	
	Evenbrite	Registration	157.84	
	G&R	Repairs	3,228.25	
	Hillyard	Supplies	383.30	
	JCL	Supplies	6,002.79	
	Residence Inn	Lodging	96.00	
	Scholastic	Supplies	6.50	
	Swiftel	Repairs	345.00	
	Tyler Lumber	Supplies	450.77	
	Vast	Services	774.62	12,879.19
Booster		Services		75.00
Brookings Engraving		Supplies		102.50
City of Flandreau		Utilities		17,735.47
Curt's Collision		Repairs		60.00
Dakotacare		Services		121.25
First Dakota Indemnity		Workers Comp insurance		19,470.00
Graves IT Solutions		Services		500.00
Infinite Campus		Licensing		2,924.45
Jostens		Supplies		1,757.24
Krulls		Services		1,236.40
Maynards		Supplies		4.19
MidAmerican Energy		Utilities		1,603.27
Moody County Auditor		SRO services		13,973.87
Moody County Enterprise		Services		258.88
Motivating Systems		Services		1,510.87
Music in Motion		Supplies		182.05
NAFIS		Dues		402.23
River Thru Ag Services		Supplies		150.00
SASD		Dues		3,238.00
Sioux Valley Schools		Region expenses		27.62
South Dakota Beef Council		Unused beef grant		58.64
Sparkle Car Wash		Services		12.15
Technology & Innovation in Education		Dues		1,650.00
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		<b>TOTAL GENERAL FUND</b>		<b>84,681.91</b>

**CAPITAL OUTLAY FUND:**

Ahlers Auto				752.00
Automatic Building Controls		Maint agreement		600.00
BMO Procurement Card		Supplies	97.25	
	Amazon	Retaining wall	6,500.00	
	Austreim	Equipment	8,421.16	
	Flinn Scientific	Equipment	5,945.00	
	JCL	Supplies	5,711.37	
	School Specialty	Equipment	5,640.00	32,314.78
	Sports Ticket Live	Equipment		
Krulls		Services		330.00
Old Hickory Buildings		Storage shed		16,393.50
Ope Niemeyer Flooring		Services		26,339.40
Pearson		Software		1,500.00
Riverside Technologies		Computers		109,755.00
SHI International		Licensing		11,660.85
Software Unlimited		Licensing		7,850.00
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		<b>TOTAL CAPITAL OUTLAY FUND</b>		<b>207,495.53</b>

**SPECIAL EDUCATION FUND:**

Provider		Services		2,520.00
BMO Procurement Card		Gasoline	57.01	
	First American Mart	Gasoline	50.00	107.01
	Schoons			
Brookings Health System		Services		1,250.00
Provider		Services		2,337.91
Educational Advantages		Services		1,428.00

First Dakota Indemity  
Goodcare  
Krulls  
Provider  
Prairie Lakes Coop

Workers Comp insurance	3,000.00
Services	1,520.56
Services	541.38
Services	38,234.50
Services	<u>18,358.33</u>

**TOTAL SPECIAL EDUCATION FUND** **69,297.69**

**FOOD SERVICE FUND:**

Jorgenson, Janet

Meal account refund	<u>51.83</u>
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**TOTAL FOOD SERVICE FUND** **51.83**

**DRIVERS EDUCATION FUND:**

Krulls  
Scalise, Wylie  
Schulte Subaru

Services	25.00
Gasoline	136.40
Repairs	<u>830.00</u>

**TOTAL DRIVERS EDUCATION FUND** **991.40**

## **SOCIAL NETWORKING POLICY**

For the purpose of this policy, staff means employees, school board members, volunteers, etc.

Technology will be used to complement and foster public education. Utilization by staff must not distract from or disrupt the educational process. Proper decorum is the standard of conduct expected of a professional. That standard will apply to the use of technology and social networking sites.

The Administration will ensure that staff members are reminded and informed of the importance of maintaining proper decorum when using technology as well as in person.

Staff who post information on social media sites that include inappropriate personal information such as, but not limited to: provocative photographs, sexually explicit messages, posting items exhibiting or advocating the use of illegal drugs or alcohol, or anything students are prohibited from doing must understand that if students, parents or other staff obtain access to such information, their case will be investigated by school and district officials and if warranted will be disciplined up to and including termination, depending upon the severity of the offense. In addition, staff may not post pictures of students on personal networking sites, they may not refer to specific students by name, and they may not include information that would identify individual students. Notwithstanding the foregoing, it is allowable for staff members to post pictures on personal networking sites of students in a public setting such as, but not limited to, sporting events or music concerts.

This policy does not preclude staff from setting up professional accounts (i.e. cell phone, Facebook, email, etc.) in which they communicate assignments, activity schedule changes and/or other professional and/or school related information. Staff may only post pictures, names or personally identifiable information of students on professional accounts if the parent/guardian has given such permission.

The administration will monitor improper use of technology and impose sanctions including dismissal from employment. Staff members have no expectation of privacy with respect to utilization of district property, nor engagement in social networking sites.

PRICING INFORMATION

2021-2022

Admission for home school events:

Students (1-12)	\$	3.00	
Adults	\$	5.00	
Senior citizens (Over age 65)		Free	
Students (1-8) activity tickets	\$	15.00	?
Students (9-12) activity tickets		Free	-
Adult season pass	\$	35.00	

State travel rates for staff:

In-state travel	Breakfast	\$	6.00
	Lunch	\$	14.00
	Dinner	\$	20.00
	Lodging		Actual
Out-of-state travel	Breakfast	\$	10.00
	Lunch	\$	18.00
	Dinner	\$	28.00
	Lodging		Actual

Student meals (state events only)

Breakfast	\$6.00
Lunch	\$10.00
Dinner	\$10.00

Mileage \$ 0.42 *or STATE RATE if changes*

Substitute wages:

Certified/Non-certified teacher	\$	110.00	120
Long term teacher			
6-20 consec. days for the same teacher	\$	120.00	130
21+ consec. days for the same teacher		1/175 of base (\$228.57)	238.86
Classified staff substitute	\$	12.00	\$1.00 less than starting wage

School Board pay rate:

Regular board meetings	\$	60.00	<i>COULD RAISE TO \$75</i>
Special board meetings	\$	40.00	
Negotiation, committee meetings	\$	40.00	

Meal and milk prices:

Breakfast:

K-12 student - reduced	\$	0.30	
K-12 student - full pay	\$	1.75	1.80
Adult	\$	2.35	2.40
Extra entrée	\$	1.25	
Extra cereal	\$	0.85	1.00
Extra juice	\$	0.50	
Extra toast	\$	0.25	0.30

Lunch:

K-12 student - reduced	\$	0.40	
K-5 student - full pay	\$	2.85	2.90
6-12 student - full pay	\$	2.95	3.00
Adult	\$	4.01	4.65 <i>or USDA Required pricing</i>
Adult veggie bar	\$	2.00	3.00
Extra entrée	\$	1.90	2.10
Extra yogurt	\$	0.75	
Extra branded pizza	\$	2.00	2.25

Milk:

K-3 milk breaks	\$	0.50
5-12 extra milk	\$	0.50
Adult milk	\$	0.50

## 2021-2022 School Board Committees

Ag Advisory—Burggraff, ~~Christenson~~, Wiese

ASBSD LAN—Johnson

Buildings and Grounds/Armory board—~~Christenson~~, Johnson

Crisis Management—Stenger, Wiese

Diversity—Burggraff, ~~Lunday~~

Equalization—Stenger

ESSER III—Burggraff, Johnson

Finance and Transportation—~~Christenson~~, Johnson

Flandreau Education Foundation—Burggraff, Treasurer; Wiese, Secretary

Food Service Advisory—Burggraff, ~~Christenson~~

Impact Aid Implementation, JOM—Kontz, ~~Lunday~~, Wiese

Insurance—Burggraff, Johnson, Kontz

Negotiations/Professional Development—~~Christenson~~, Johnson, Kontz

Personnel, Curriculum, Textbooks/Supplies, School Improvement—~~Lunday~~, Stenger

Prairie Lakes Co-op—Stenger, alternate Wiese

Resource Center—~~Lunday~~, Wiese

Technnology—~~Christenson~~, Kontz

Wellness—Burggraff, Wiese

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## Flandreau Public – Stay Well Plan for 2021-2022

All plans are subject to change through administrative or board action.

Date approved = August 9, 2021

The plan will be reviewed at every regular scheduled school board meeting which is normally the second Monday of each month. Last review = September 13, 2021

Questions: Contact Superintendent Rick Weber: [Rick.Weber@k12.sd.us](mailto:Rick.Weber@k12.sd.us) or 605-997-3263

It is the goal of the Flandreau School District to hold face-to-face instruction for the 2021-22 school year. Our plan is designed to accommodate learner needs and will make specific accommodations for vulnerable populations as well as children with disabilities.

### PHASE ONE – Green

A district, school or classroom opening in PHASE ONE will allow all students and staff to attend five days per week of face-to-face instruction.

#### PRE-SCREENING

- Parents will pre-screen their children at home for fever or chills, cough, shortness of breath or difficult breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion, runny nose or vomiting, diarrhea.
  - Call a medical professional if symptomatic.
  - Students do not report to school if symptomatic.
  - Staff will pre-screen at home and follow the same options as above.
- If a student or staff member becomes COVID symptomatic during the school day, they will be sent home.
  - The areas that the student or staff member were using will be thoroughly cleaned.

#### MASKS

- Anyone on district property will be permitted, but not required, to wear a mask or face shield.
  - The school will not provide masks for students or staff.
- How to wear and take off your mask:
  - <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf>
- Respiratory etiquette: <https://www.cdc.gov/flu/professionals/infectioncontrol/resphygiene.htm>

#### HAND WASHING/SANITIZING/CLEANING

- Hand Sanitizers will be available in all rooms and at all entrances to the school.
- Surfaces will be disinfected as needed.
- Hand washing etiquette: <https://www.cdc.gov/handwashing/when-how-handwashing.html>

#### POSITIVE CASE/CLOSE CONTACTS

- Guidance from the SD Department of Health will be followed.

- As a result of reports and investigations, the SD DOH will share with district officials both individuals who are confirmed cases of COVID as well as those identified as close contacts.
- If a positive case occurs at school, the positive person will be sent to that school's office area for isolation until a parent/guardian picks him/her up.
- Close contacts will be able to attend school if he/she is symptom free.
- Communication to families as recommended by the SDDOH.
- Testing will be conducted through Avera Flandreau and Public Health Nurses.

#### **WATER FOUNTAINS**

- Spigots of water fountains for individual use will be available.
- Students are encouraged to use individual water bottles.

#### **VISITORS TO SCHOOLS**

- Visitors will have access to the school like in 'normal' years. If possible, make an appointment in advance.

#### **TRANSPORTATION**

- Buses will be sanitized twice a day – after the morning and afternoon routes.
- Students will be asked to sit with family members when possible.

#### **FACILITIES**

- Facilities will be open for outside groups.
- Doors will open in the morning by 7:00 am.
- The school has a filtration system in the ventilation system to help with air purification.

#### **CAFETERIA/LUNCHROOMS**

- Normal use of the lunchroom for lunch/breakfast. The gyms will not be used for lunch.

#### **EXTRA CURRICULAR ACTIVITIES**

- Fan attendance to all activities will be open. No restrictions.

#### **COMMUNICATION**

- To maintain the safest and secure learning environment, the Flandreau School District asks parents/guardians to communicate promptly with their child's school in the event of a positive diagnosis or absence related to COVID.

### **PHASE TWO – YELLOW**

A district, school or classroom opening in PHASE TWO will allow all students and staff to attend five days per week of face-to-face instruction with some restrictions.

#### **PRE-SCREENING**

- Parents will pre-screen their children at home for fever or chills, cough, shortness of breath or difficult breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion, runny nose or vomiting, diarrhea.
  - Call a medical professional if symptomatic.
  - Students do not report to school if symptomatic.
  - Staff will pre-screen at home and follow the same options as above.
- If a student or staff member becomes COVID symptomatic during the school day, they will be sent home.
  - The areas that the student or staff member were using will be thoroughly cleaned.

### MASKS

- Anyone on district property **will be required to wear a mask.**
  - **The school will not provide masks.**
- How to wear and take off your mask:
  - <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf>
- Respiratory etiquette: <https://www.cdc.gov/flu/professionals/infectioncontrol/resphygiene.htm>

### HAND WASHING/SANITIZING/CLEANING

- Hand Sanitizers will be available in all rooms and at all entrances to the school.
- Surfaces will be disinfected as needed.
- **Bathroom breaks will be scheduled in such a way as to encourage social distancing and frequent hand washing.**
- Hand washing etiquette: <https://www.cdc.gov/handwashing/when-how-handwashing.html>

### POSITIVE CASE/CLOSE CONTACTS

- Guidance from the SD Department of Health will be followed.
  - As a result of reports and investigations, the SD DOH will share with district officials both individuals who are confirmed cases of COVID as well as those identified as close contacts.
  - If a positive case occurs at school, the positive person will be sent to that school's office area for isolation until a parent/guardian picks him/her up.
  - Close contacts will be able to attend school if he/she is symptom free.
  - Communication to families as recommended by the SDDOH.
  - Testing will be conducted through Avera Flandreau and Public Health Nurses.

### WATER FOUNTAINS

- Spigots of water fountains for **individual use will be shut off.**
- Students are encouraged to use individual water bottles.

### VISITORS TO SCHOOLS

- To limit exposure, **we will curb access to persons who are not students or staff.** If possible, please make an appointment when you would like to visit.

### TRANSPORTATION



- Buses will be sanitized twice a day – after the morning and afternoon routes.
- Students will be asked to sit with family members when possible.
- **Masks will be required on all school transportation.**
- **If possible, find alternative ways to arrive at school to increase social distancing.**

#### FACILITIES

- Facilities may be closed for outside groups.
- **Doors will open in the morning at 7:45 am with students going to assigned areas.**
- The school has a filtration system in the ventilation system to help with air purification.

#### CAFETERIA/LUNCHROOMS

- **Students will be spread out with Plexiglass. Four students to a table. Gym space will be utilized.**

#### EXTRA CURRICULAR ACTIVITIES

- **Fan attendance to all activities will be the 'voucher' system.**
- **Equal number of vouchers per teams.**

#### COMMUNICATION

- To maintain the safest and secure learning environment, the Flandreau School District asks parents/guardians to communicate promptly with their child's school in the event of a positive diagnosis or absence related to COVID.

### **PHASE THREE – RED**

**A district, school or classroom will be CLOSED in PHASE THREE. Flandreau School will move to remote learning.**

#### PRE-SCREENING

- Parents will pre-screen their children at home for fever or chills, cough, shortness of breath or difficult breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion, runny nose or vomiting, diarrhea.
  - Call a medical professional if symptomatic.
  - Staff will pre-screen at home and follow the same options as above.
  - **All areas of the school will be thoroughly cleaned.**

#### MASKS

- Anyone on district property **will be required to wear a mask.**
- How to wear and take off your mask:
  - <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf>
- Respiratory etiquette: <https://www.cdc.gov/flu/professionals/infectioncontrol/resphgiene.htm>

#### HAND WASHING/SANITIZING/CLEANING

- Hand Sanitizers will be available in all rooms and at all entrances to the school.
- Surfaces will be disinfected as needed.
- Hand washing etiquette: <https://www.cdc.gov/handwashing/when-how-handwashing.html>

### **POSITIVE CASE/CLOSE CONTACTS**

- Guidance from the SD Department of Health will be followed.
  - As a result of reports and investigations, the SD DOH will share with district officials both individuals who are confirmed cases of COVID as well as those identified as close contacts.
  - Close contacts will be absent from the school setting for periods recommended by the SD DOH.
  - Communication to families as recommended by the SDDOH.
  - Testing will be conducted through Avera Flandreau and Public Health Nurses.

### **WATER FOUNTAINS**

- Spigots of water fountains for individual use will be shut off.
- Students are encouraged to use individual water bottles.

### **VISITORS TO SCHOOLS**

- Visitors to the school will be very limited.

### **TRANSPORTATION**

- No bus transportation will be available.

### **FACILITIES**

- Facilities will be closed for outside groups.
- The school has a filtration system in the ventilation system to help with air purification.

### **CAFETERIA/LUNCHROOMS**

- Closed – Possible sack lunches to be handed out at the front entrance.

### **EXTRA CURRICULAR ACTIVITIES**

- All activities will be cancelled or postponed.

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### **COMMUNICATION**

- To maintain the safest and secure learning environment, the Flandreau School District asks parents/guardians to communicate promptly with their child's school in the event of a positive diagnosis or absence related to COVID.
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### **Other items of note:**

- Vaccinations: The Flandreau Public School District will cooperate with the Department of Health, Avera Flandreau Clinic, Indian Health Services and Public Health nurses to provide space and information for vaccinations.
- Summer School will be provided in 2021, 2022, and 2023 for all JK-12 students to help with any learning loss. Saturday school will also be provided throughout the school year.

- Student and staff social, emotional and mental health needs will be provided by the school counselors, Community Counseling, SDSU interns and Employee Assistance Program provided by Avera. <https://sites.google.com/k12.sd.us/fps-mental-health/>
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## South Dakota Comprehensive Plan/Program Narrative

### **Sec. 300.201 Consistency with State policies.**

The LEA, in providing for the education of children with disabilities within its jurisdiction, must have in effect policies, procedures, and programs that are consistent with the State policies and procedures, established under Secs. 300.101 through 300.163, and 300.165 through 300.174.  
(Authority: 20 U.S.C. 1413(a)(1))

### **South Dakota Administrative Rule 24:05:21:01. Local education agency comprehensive plans- Contents.**

Each local education agency must have a current comprehensive plan approved by the school board on file with the district superintendent or designee. Documentation supporting the implementation of the local school district's comprehensive plan shall be maintained by the district for review by Special Education Programs staff during onsite monitoring visits. Districts shall update comprehensive plans consistent with 24:05:21:01.02 and recertify their content annually.

The \_\_\_\_\_ School District/Cooperative has formally adopted the following policies and procedures as the district's comprehensive plan for special education. These policies and procedures were approved by the school board on \_\_\_\_\_. As indicated by the signature below, the authorizing official acknowledges the district will meet all requirements of the Individuals with Disabilities Education Act and Article 24:05 through the implementation of these policies and procedures and furthermore, provides assurances that it meets each of the conditions in 34 CFR 300.201 through 300.213.

CERTIFICATION- I certify that I have read and reviewed the above assurance and will comply with all provisions of applicable federal and state laws.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Address/State/Zip

\_\_\_\_\_  
Telephone Number

CONTRACT FOR PROVIDING SCHOOL HEALTH SERVICES  
BETWEEN

Flandreau Public School District 50-3  
600 Community Drive  
Flandreau, SD 57028

Avera McKennan d/b/a Avera Flandreau Hospital  
214 N. Prairie St.  
Flandreau, SD 57028

Referred to as "School"

Referred to as "Provider"

The Provider hereby executes an agreement for providing school health services to the School.

I. THE PROVIDER

A. The Provider's services on this agreement shall begin on July 1, 2022, and end June 30, 2022. The Provider will not pay for any services provided by the Consultant unless this contract is signed by all parties BEFORE THE CONSULTANT BEGINS TO PROVIDE SERVICES.

B. The Provider agrees to provide 230 hours (of which includes time spent traveling) of basic school health services listed below, as requested by the School at the rate of \$27.79 per hour:

i. PREVENTION CARE FOR CHILDREN

- a. Complete health assessments in grades pre-kindergarten or kindergarten, 5<sup>th</sup> grade (Recommended for pre-kindergarten, kindergarten, fifth grade) and any school child on referral.
- b. Scoliosis screening to girls (Recommended for the fifth and seventh grade) in grades 5<sup>th</sup> and 7<sup>th</sup> grade and boys (Recommended for the ninth grade) in 9<sup>th</sup> grade and any school child on referral.
- c. Vision screening for grades pre-kindergarten, 1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>, and 10<sup>th</sup> grades and any school child on referral.
- d. Hearing screening for pre-kindergarten, 5<sup>th</sup> grade, and any school child on referral.
- e. Developmental screening in pre-kindergarten and any school child on referral.

ii. STUDENT EDUCATION

a. Provide student education in some or all of the following areas:

- STD education
- Growth and Development: Puberty changes, Menstruation, Breast and Testicular Self-exam
- Oral Health
- Nutrition: Sports Nutrition, Fruits and Veggies-More Matter, Think Your Drink
- Hygiene: Hand washing
- Injury Prevention: Farm Safety, Seatbelt, Suicide
- Tobacco and Substance Abuse

C. The Provider agrees to provide school health services listed below, as requested by the School at the rate of \$41.20 per hour. These services are paid 100% by the School, as Public Health Alliance contract does not pay for any of these services:

- i. Assessment of individuals and groups of school children for head lice infestations.
- ii. The Provider agrees to supervise and monitor the school district's medication distribution policies and procedures.
- iii. Crisis Prevention and Education
- iv. Employee Education
  1. Educational sessions regarding specific disease/process (i.e. diabetes, allergic reactions, seizures etc.)
  2. Training for unlicensed assistive personnel for the South Dakota's Board of Nursing (SDBON) Unlicensed Diabetes Aide registry
- v. Diabetes services:
  1. Provider's nurse will be available to oversee and implement needed interventions for diabetic students as directed on each student's individualized medical management plan as ordered by his/her medical provider. On days that the provider's nurse is unavailable the school will provide appropriately trained personnel listed on the South Dakota's Board of Nursing (SDBON) Unlicensed Diabetes Aide Registry or have an appropriate parent or guardian provide the needed care. The Provider's nurse will delegate insulin administration when he or she is not physically present on site to administer the insulin. A nurse will be available via electronic communication for all mealtimes. An exact schedule can be determined between School Principal and Provider. Changes to the schedule needed by Provider and or School will be communicated via telephone.
  2. The time Provider spends providing services will be charged against total hours of services provided to the School.

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~~D. The provision of the services described in this Agreement is contingent on the Provider having sufficient staff to provide the services. In the event the Provider does not have sufficient staff to provide the services, the Provider will be able to discontinue services without penalty.~~

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## II. THE SCHOOL

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- A. The School agrees to provide clerical support as needed to provide services (such as assistance in directing students to screenings).
- B. The School agrees to provide space appropriate for services provided (including space that allows privacy for scoliosis screening and health assessments, quiet area for hearing screenings, etc.)
- C. The School agrees to distribute information to parents regarding services provided.
- D. The School agrees to hold harmless and indemnify the Provider, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of

performing services hereunder. This section does not require the School to be responsible for or defend against claims or damages arising solely from acts or omissions of the Provider, its officers or employees.

### III. OTHER PROVISIONS

- A. **INTEGRATION/CHOICE OF LAW AND FORUM PROVISION:** This contract contains the entire agreement between the parties, and may be amended only in writing signed by both parties. Each amendment shall be attached to and become a part of this contract. The terms and condition of this contract are subject and will be construed under the laws of the State of South Dakota. The parties further agree that any dispute arising from the terms and conditions of this contract, which cannot be resolved by mutual agreement, will be tried in Hughes County, South Dakota.
- B. **TERMINATION PROVISION:** This contract can be terminated upon thirty (30) days written notice being received by the other party and may be terminated for cause by the Provider at any time with or without notice.
- C. **FUNDING TERMINATION:** This contract depends upon the continued availability of appropriated funds and expenditure authority from Congress, the South Dakota Legislature or the South Dakota Executive Branch for this purpose. This contract will be terminated for cause by the School if Congress, the Legislature or the Executive Branch fails to appropriate funds, terminates funding or refuses to grant expenditure authority. Funding termination is not a default by the School nor does it give rise to a claim against the School.
- D. **NONASSIGNMENT PROVISION:** This contract may not be assigned by either party without the written consent of the other.
- E. **AMERICANS WITH DISABILITIES ACT PROVISION:** The School agrees to provide all services required in this contract in compliance with the Americans with Disabilities Act (ADA) OF 1990, 42 U.S.C. # 12101-12213, and any amendments thereto.
- F. **SMOKE FREE WORK PLACE:** To promote a safe and healthy working environment for all people, the Provider strongly encourages the School to provide a smoke free work place in any buildings where services pursuant to this contract are rendered.
- G. **DRUG FREE WORK PLACE:** To promote health and safety, the School agrees to encourage all its employees to refrain from using illegal drugs which may affect an employee's ability to perform the essential functions required under the terms and conditions of this contract. ~~The Provider reserves the right to terminate this contract if the School, or any of its employees or agents, is convicted of using illegal drugs.~~
- H. **RECYCLING:** To help preserve our natural resources and reduce the need for additional landfill space, the Provider strongly encourages the School to establish a recycling program, to promote the separation and ~~recovery of recyclable materials, and to transport those recyclable materials to the nearest recycling center.~~
- I. **CIVIL RIGHTS POLICY PROVISION:** Both parties agree to provide services covered by this contract without regard to race, color, sex, religion, national origin, creed, marital status, age or disability as prohibited by state or federal law.
- J. **AUDIT REQUIREMENTS PROVISION:** Governmental sub-recipients are required to have audits performed in accordance with the Single Audit Act of 1984 and Office of Management and Budget Circular A-128, Audits of State and Local Governments. The School agrees to ensure that a copy of the final audit report is provided to the Department of Health Finance Office within thirty days upon receipt of the audit results. All audits may be conducted by an auditor approved by the Auditor General to perform the audit. Approval may be obtained by forwarding a copy of the audit engagement letter to the Department of Legislative Audit, 427 South Chapelle, c/o 500 East Capitol, Pierre, SD 57501-5070.

- K. **PERSONNEL PROVISION:** Neither the School nor any employees or agent thereof will hold him or herself out as or claim to be an officer or employee of the Provider and will not make any claim, demand or application to or for any right or privilege applicable to an office or employee of the Provider including, but not limited to workers' compensation, health, life or malpractice insurance, retirement membership or credit, and the School agrees to assume responsibility for such liabilities.
- L. **CONTRACT ORIGINAL AND COPIES:** An original of this contract will be retained by the Provider. A second original will be sent to the School.
- M. **RECORD RETENTION/EXAMINATION:** The School agrees to maintain all records that are pertinent to this contract and retain them for a period of three years following final payment against the contract. The Provider agrees to assume responsibility for these items after that time period. These records shall be subject at all reasonable times for inspection, review or audit by the State, other personnel duly authorized by the State, and federal officials so authorized by law.

The parties signify their agreement by signing below.

\_\_\_\_\_  
Mr. David Flicek, President and CEO  
Avera McKennan d/b/a  
Avera Flandreau Hospital

\_\_\_\_\_  
Date

\_\_\_\_\_  
President, School Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Superintendent

\_\_\_\_\_  
Date