

**Tentative Agenda**  
Monday, December 9, 2019  
6:00 pm

**Flandreau School Board**  
Middle School Conference Room

- I. PLEDGE OF ALLEGIANCE
- II. OPEN FORUM\*
- III. APPROVAL OF AGENDA
- IV. COMMUNICATION – Recognition of visitors
  - a. Superintendent’s report
  - b. Board Goals committee updates.
  - c. Disclosure/Conflict of Interest – HB 1214.
- V. CONSENT AGENDA
  - a. Approval of minutes, financial statements, and bills.
- VI. OLD BUSINESS
  - a. Policy 5311 – Policy on Drinking/Drugs
- VII. NEW BUSINESS
  - a. Discussion and approval of stipends.
  - b. Discussion and approval of classified resignation.
  - c. Executive session – SDCL 1-25-2 (1)
  - d. Discussion and approval of new hires.
  - e. Adjournment.

• NOTE: Members of the public who desire to address the board on items of interest or concern that do not appear on the agenda are invited to do so at this time. Up to 15 minutes will be devoted to this agenda item with the board president to increase or decrease the time as needed. It would be most appreciated if you would limit your remarks to not more than 3 minutes; to appoint a spokesperson if the concern is a group concern; and to supplement verbal presentations with written reports, if necessary or desired. We ask that you remember that South Dakota law prohibits the board from discussing specific employees, their job performance, or students. If you have thoughts to share about items that are included as topics for tonight’s meeting, we would invite those comments when we reach that point in the meeting.

## SCHOOL BOARD MEETING

November 11, 2019

The Board of Education of the Flandreau School District No. 50-3, Flandreau, Moody County, South Dakota, met in regular session in the Middle School conference room at 6:00 p.m. Board members Kari Burggraff, Kevin Christenson, Jamie Hemmer, Kelly Kontz, Tammy Lunday, and Tom Stenger were present. Member Brian Johnson was absent. Superintendent Rick Weber, Business Manager Stacey VanBeek and Principals Nichole Herzog, Justin Kelm, and Brian Relf were also present.

The Pledge of Allegiance was recited.

11-059.19 Motion by Hemmer, seconded by Christenson to approve the agenda with the addition of the approval of stipends. All voted aye.

Visitors to the meeting: Amanda Ahrens, Travis Ahrens, Elisabetta James, Owen Parsley, Jean Pulscher, Brenda Wade Schmidt, Brenda Whipkey.

Superintendent's and principals' reports were given.

Open forum – no topics were addressed at this time.

State test scores and MAP testing for the district were discussed.

Board goal committee updates were given.

Business manager Stacey VanBeek shared some information on a possible time clock system and gave a summary of the yearly audit.

There were no Conflict of Interest disclosures to report for this month.

11-060.19 Motion by Kontz, seconded by Hemmer to approve the consent agenda consisting of minutes for the regular meeting on November 14, 2019; the financial reports as of October 31, 2019; the bills in the amount of \$45,328.35 be allowed from General Fund; \$77,097.74 be allowed from Capital Outlay Fund; \$50,710.39 be allowed from Special Education Fund; \$44,903.28 be allowed from Food Service Fund. All voted aye.

11-061.19 Motion by Burggraff, seconded by Lunday to rescind Policy 5311-Policy on Drinking/Drugs (second reading was held) and send back to committee for revisions. Ayes—Burggraff, Lunday. Nays—Christenson, Hemmer, Kontz. The motion did not pass.

11-062.19 Motion by Hemmer, seconded by Kontz to approve one open enrollment application. All voted aye.

Track coach Owen Parsley requested the addition of one track coach and also suggested adding pole vault to the track program. This was tabled to next month, as more information was desired by the Board to make this decision.

11-063.19 Motion by Burggraff, seconded by Christenson to approve the resignation of Rebecca Lynn Duncan, middle school secretary. All voted aye.

11-064.19 Motion by Kontz, seconded by Christenson to approve the following stipends for Family Reading Night: Susan Damm \$50, Amber DeWeerd \$50, Ashley Hansen \$50. All voted aye.

11-065.19 Motion by Hemmer, seconded by Kontz authorizing an executive session of the Board in accordance with SDCL 1-25-2 regarding (2). All voted aye. The Board thereupon went into executive session at 7:50 p.m. All matters having been considered, President Stenger declared the executive session over. The Board resumed in open session at 9:17 p.m.

The Board will hold a special meeting on Sunday, December 1 at 6:00 p.m. that will be open to the public. GAVEL training will discuss the foundations of school board governance, presented by Jim Holbeck from ASBSD.

11-066.19 Motion by Christenson, seconded by Lunday to approve the hiring of Debora Lee, high school custodian (\$12.60/hr). All voted aye.

11-067.19 Motion by Kontz, seconded by Hemmer to approve the hiring of Rebecca Landgren, middle school secretary (\$13.65/hr). All voted aye.

11-068.19 Motion by Burggraff, seconded by Christenson to approve the hiring of Faith Andersh, elementary custodian (\$12.60/hr). All voted aye.

Gross salary for October is as follows: Instruction \$204,353.04; Support Services \$82,519.54; Co-curricular \$32,609.00; Social Security \$23,059.54; Retirement \$18,141.53; Insurance \$26,158.50. Special Education Fund: Instruction \$52,938.77; Support Services \$25,890.59; Social Security \$5,663.19; Retirement \$4,501.51; Insurance \$9,141.08. Food Service Fund: Salaries \$2,531.78; Social Security \$181.72; Retirement \$151.64; Insurance \$588.87.

11-069.19 There being no further business, motion by Hemmer, seconded by Christenson to adjourn the meeting at 9:19 p.m.

Tom Stenger, President

Stacey VanBeek, Business Manager

Flandreau School District #50-3

(Published once at the total approximate cost of \_\_\_\_\_.)

## SPECIAL SCHOOL BOARD MEETING

December 1, 2019

The Board of Education of the Flandreau School District No. 50-3, Flandreau, Moody County, South Dakota, met in special session in the Middle School conference room at 6:00 p.m. Board members Kari Burggraff, Kevin Christenson, Jamie Hemmer, Brian Johnson, Kelly Kontz, Tammy Lunday and Tom Stenger were present. Superintendent Rick Weber and Business Manager Stacey VanBeek were also present.

The Pledge of Allegiance was recited.

12-070.19 Motion by Burggraff, seconded by Christenson to approve the agenda. All voted aye.

Open forum – no topics were addressed.

There were no Conflict of Interest disclosures to report.

12-071.19 Motion by Kontz, seconded by Johnson to go out for bids on the proposed high school office remodel project. All voted aye.

Jim Holbeck from ASBSD led the board in a session on board governance.

12-072.19 There being no further business, motion by Burggraff, seconded by Christenson to adjourn the meeting at 8:23 p.m. All voted aye.

Tom Stenger, President

Stacey VanBeek, Business Manager

Flandreau School District #50-3

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**BILL LISTING - December 9, 2019**

**GENERAL FUND:**

A-Ox Welding Supply	Supplies	71.98
Amazon	Supplies	303.26
Amdahl, Kortney	Mileage	47.88
ASBSD	Registration	60.00
BMO	Supplies	138.58
Bob's Piano Service	Services	185.00
Booster	Ads	75.00
Buhl's	Services	196.52
City of Flandreau	Utilities, SRO	20,269.97
ConvergInt	Services	372.45
Curt's Collision	Repairs	283.50
Dakotacare	Services	116.40
DeKruif, Kimberly	Supplies	37.00
EAI Education	Supplies	158.54
Eng Services	Services	1,680.00
Flandreau Building Center	Supplies	81.60
Flandreau Floral Shoppe	Memorial	60.00
Harlow's	Bus services	26,783.63
HyVee	Supplies	25.03
Innovative	Supplies	65.34
JCL	Supplies	2,139.49
JW Pepper	Supplies	3.00
Krulls Garage	Services	137.71
Lunchtime Solutions	Services	4,240.97
Maynards	Supplies	88.99
MidAmerican Energy	Utilities	1,362.35
Moody County Enterprise	Ads, legals	276.49
Office of Weights & Measures	Inspection	28.00
Office Peeps	Services	3,535.87
Patriot Electric	Supplies	237.74
Popplers	Music	15.00
Prairie Lakes Education Coop	Services	70.04
Rudy's Welding	Services	210.00
SDCTM	Registration	80.00
Sheppard, Brendan	NFHS courses	35.00
Shiffler	Supplies	87.67
Sparkle Car Wash	Services	26.50
Swiftel	Services	137.16
Tractor Supply	Supplies	21.76
Trust & Agency--Imprest		
	US Postmaster	51.12
	Walmart	36.20
		<hr/>
United Laboratories	Supplies	87.32
Vast Business	Supplies	695.34
Verizon	Telephone services	739.89
Walmart	Telephone services	97.67
Whipkey, Brenda	Supplies	123.14
	Mileage	47.00
		<hr/>
	<b>TOTAL GENERAL FUND</b>	<b>65,535.78</b>

**CAPITAL OUTLAY FUND:**

Amazon	Supplies	391.48
Follett	Library books	208.03
G&R Controls	Maint Agreement	15,818.91
Stage Accents	Supplies	300.90
Teacher Synergy	Software	15.75
Trust & Agency--Imprest		
	Amazon	356.20
		<hr/>
Tuba Exchange	Library books	356.20
US Bank	Instruments	4,190.00
	Interest	4,000.00
		<hr/>
	<b>TOTAL CAPITAL OUTLAY FUND</b>	<b>25,281.27</b>

**SPECIAL EDUCATION FUND:**

ASHA	Dues	253.00
Cardmember Services	Services	75.00

Center for Disabilities  
Provider  
Goodcare  
Provider  
Maynards  
Provider  
Prairie Lakes Educational Coop  
Social Thinking  
Provider  
Verizon Wireless  
Provider

Registration	150.00
Services	2,693.92
Services	5,628.69
Services	31,898.50
Supplies	34.49
Services	3,027.89
Services	4,175.34
Supplies	104.34
Services	2,994.50
Telephone services	109.56
Services	999.13

**TOTAL SPECIAL EDUCATION FUND** **52,144.36**

**BOND REDEMPTION FUND:**

US Bank

Interest	5,200.00
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**TOTAL BOND REDEMPTION FUND** **5,200.00**

**FOOD SERVICE FUND:**

Amazon  
Lunchtime Solutions

Smallwares	265.71
Services	28,672.80

**TOTAL FOOD SERVICE FUND** **28,938.51**

FLANDREAU SCHOOL DISTRICT #50-3  
FINANCIAL REPORT FOR THE MONTH  
ENDING November 30, 2019

	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Impact Aid Fund	Bond Redemp. Fund	Food Service Fund	Enterprise Fund (DE)	Trust and Agency Fund
Balance forward:	1,028,627.76	645,505.67	(181,235.82)	-	453,280.84	93,248.71	192,320.59	7,640.43	518,347.15
<b>Local Sources:</b>									
Taxes	408,891.76	513,071.29	291,016.02			91,890.65			
Interest	619.30	388.60	-			56.07	115.78		
Co-Curricular	314.00						71.64		
Misc	6,421.00		13,064.44				19,946.09		
Meals/milk									
Student Activities									65,052.25
Transfers In/Out									
<b>Intermediate Sources:</b>									
County Apportionment	9,083.37								
<b>State Sources:</b>									
State Aid	268,869.00		21,082.00						
State Apportionment									
Bank Franchise Tax									
Impact Aid									
Mentor teachers									
State Assessed Utilities	(2,554.03)	1,462.53	829.56			261.94			
<b>Federal Sources:</b>									
Grants	1,847.09								27,388.50
Total Revenue:	693,491.49	514,922.42	325,992.02	-	272.96	92,208.66	47,522.01	-	65,052.25
Total Available:	1,722,119.25	1,160,428.09	144,756.20	-	453,553.80	185,457.37	239,842.60	7,640.43	583,399.40
Disbursements:	(396,682.77)	(77,097.74)	(146,000.77)	-	-	-	(47,520.08)	-	(54,761.88)
Balance on hand 11-30-19	1,325,436.48	1,083,330.35	(1,244.57)	-	453,553.80	185,457.37	192,322.52	7,640.43	528,637.52

TRUST AND AGENCY FUND  
FINANCIAL REPORT  
MONTH ENDING NOVEMBER 30, 2019

ACCOUNTS	BEGINNING BALANCE	DISBURSEMENTS DURING MONTH	RECEIVED DURING MONTH	END OF MONTH TOTAL
CHEERLEADER CLUB	3,038.47	-	115.70	3,154.17
CLASS OF 2019	771.06	-	-	771.06
CLASS OF 2020	2,317.63	-	-	2,317.63
CLASS OF 2021	2,732.64	240.56	-	2,492.08
COMMUNITY REWARDS	12,531.82	137.93	35.00	12,428.89
EDUCATION FOUNDATION	-	-	-	-
ELEMENTARY ACTIVITY	6,934.45	-	14.29	6,948.74
ELEMENTARY WEEKEND FUEL	4,612.00	-	-	4,612.00
FLEX PROGRAM	11,263.93	7,167.83	3,979.99	8,076.09
FFA	4,608.56	45.00	8,102.50	12,666.06
FFA LAND PLOT	-	-	-	-
IMPREST	(1,019.35)	443.52	5,019.35	3,556.48
MIDDLE SCHOOL ACTIVITY	5,843.42	1,481.02	-	4,362.40
NATIONAL HONOR SOCIETY	258.75	25.60	10.75	243.90
PAYROLL WITHHOLDING	17,537.71	44,434.90	47,388.27	20,491.08
PBIS - MS/HS	379.16	141.64	-	237.52
PBIS - EL	310.00	181.85	-	128.15
REVOLVING ACCOUNT	0.00	-	-	0.00
SCHOLARSHIP - BECHEN	11,499.47	-	-	11,499.47
SCHOLARSHIP - EVANS	-	-	-	-
SCHOLARSHIP - FFA LAND	83,190.43	-	-	83,190.43
SCHOLARSHIP - FULLER	6,677.86	-	-	6,677.86
SCHOLARSHIP - GENERAL	16,704.26	-	-	16,704.26
SCHOLARSHIP - JELLIFE	6,000.00	-	-	6,000.00
SCHOLARSHIP - DAKOTALAYERS	5,600.81	-	-	5,600.81
SCHOLARSHIP - LEE	206,778.72	-	-	206,778.72
SCHOLARSHIP - MASONIC	20,000.00	-	-	20,000.00
SCHOLARSHIP - RICE	6,000.00	-	-	6,000.00
SCHOLARSHIP - RUSCH	72,000.00	-	-	72,000.00
SCHOLARSHIP - WITTERN	6,210.12	-	-	6,210.12
SCHOLARSHIP - HURSEY	-	-	-	-
SCHOLARSHIP - JONES	-	-	-	-
SCHOLARSHIPS - SUTTON/ACKERMAN	-	-	-	-
SCHOOL EMP. CONTRIBUTIONS--HS	1,457.51	228.93	-	1,228.58
SCHOOL EMP. CONTRIBUTIONS--MS	594.28	68.16	-	526.12
SCHOOL EMP. CONTRIBUTIONS--EL	875.57	114.64	20.00	780.93
SMOOTHIE SHOP (LIFESKILLS)	115.69	-	-	115.69
STUDENT BODY ACCOUNT - HS	1,080.82	-	1.40	1,082.22
STUDENT COUNCIL - HS	727.38	50.30	365.00	1,042.08
TITLE VI STUDENT FUNDRAISING	22.56	-	-	22.56
TITLE VI UNITED WAY (AFTER SCH GRAN	691.42	-	-	691.42
TOURNAMENT PLAYOFFS	-	-	-	-
<b>TOTALS</b>	<b>518,347.15</b>	<b>54,761.88</b>	<b>65,052.25</b>	<b>528,637.52</b>



"New"

5311

## POLICY ON DRINKING/DRUGS

No student shall possess, use, sell, or dispense any controlled or mind-altering substance, including, but not limited to, glue for inhaling, drugs, alcohol, wine, beer, etc. during a school activity or on school property, which includes building, grounds, parking lot, and school buses. Any student who reports to school or activity with evidence of having used the substances shall be subject to penalties which may range from a minimum long-term suspension to a maximum expulsion. Violation of the above policy will result in referral to a law enforcement agency.

### A. First Offense

1. The administration will try to notify the parent(s)/ guardian(s) by phone to explain the incident and arrange a conference.
2. The administration will recommend student for 30 days' long-term suspension in compliance with student due process procedures.
3. The administration will notify the parent(s)/guardian(s) in writing of the suspension.
4. The administration will notify available law enforcement authorities.

### B. Second Offense

1. The administration will try to notify the parent(s)/ guardian(s) by phone to explain the incident and arrange a conference.
2. The administration will recommend student for 90 days' long-term suspension in compliance with student due process procedures.
3. The administration will notify the parent(s)/guardian(s) in writing of the suspension.
4. The administration will notify available law enforcement authorities.

### C. Third Offense

1. The administration will try to notify the parent(s)/ guardian(s) by phone to explain the incident and arrange a conference.
2. The administration will recommend student for expulsion in compliance with student due process procedures.
3. The administration will notify the parent(s)/guardian(s) in writing of the suspension.
4. The administration will notify available law enforcement authorities.

Supplying, distributing or selling a drug, alcohol or material represented to be a controlled substance

### A. First and subsequent offense

1. The administration will try to notify the parent(s)/ guardian(s) by phone to explain the incident and arrange a conference.
2. The administration will recommend student for expulsion in compliance with student due process procedures.
3. The administration will notify the parent(s)/guardian(s) in writing of the suspension.
4. The administration will notify available law enforcement authorities.

5311 ALCOHOL USE BY STUDENTS/DRUG ABUSE BY STUDENTS/CHEMICAL ABUSE  
(Narcotics, Drugs and Alcoholic Beverages)

The Board recognizes its share of the responsibility for the health, welfare, and safety of the students who attend the districts' schools. Alcohol and drug dependency is an illness and a hazard that can interfere with a student's ability to learn and function responsibly in the school setting and community. Anything that can interfere with the development of an adolescent, therefore, must be evaluated as to its impact to both the young person and the community. Psychoactive and mood altering drugs can destroy the health and well-being of an individual. The school community defines drug use as a serious health problem and is committed to discouraging this behavior and to encouraging young people to seek help should a problem arise. Students need to be informed that the use and possession of illicit drugs is wrong, harmful, and illegal.

As educators, we recognize that chemical abuse (drugs and alcohol) has become a serious problem in our country. We accept our obligation to establish a positive environment in which these problems can be addressed locally in a helpful and supportive way rather than a punitive way. One of our goals is to prevent abuse. Accomplishing this goal, we realize, will entail training teachers, counselors, and other staff members to educate the community about drug abuse. Other goals are to teach staff to identify chemical abuse problems and to know what resources are available to address these problems if they are observed. The administration recognizes that the problems of chemical abuse exceed the boundaries of the school. Therefore, we are prepared to cooperate with agencies and community groups that address these problems.

The following document outlines policy on student abuse of psycho-active or mood altering chemicals in the school district. This policy is in effect on property owned, leased or maintained by the school district, at all school sanctioned activities on and off campus, on vehicles used to transport students to and from school or at other activities and in vehicles parked on school property.

Student and parent members of the school community are expected to be aware of and understand these policies and comply with them. A copy of the policy will be provided to all students and parents.

A student shall not possess, use, transfer, conceal, sell, attempt to sell, deliver nor be under the influence of narcotics, drugs, or alcohol, materials/substance represented to be a drug or controlled substances which affect psychological functions or affect the educational system of the school. Students shall not engage in drug use/abuse nor possess paraphernalia specific to the use of chemicals.

Students who use prescription drugs authorized by a licensed physician do not violate this policy if the students conform to the prescription and appropriate school policies.

#### VIOLATIONS

The following procedures will be used in dealing with possession, use, transmission or being under the influence of illicit drugs and alcohol.

##### A. First Offense

1. The administration will try to notify the parent(s)/guardian(s) by phone to explain the incident and arrange a conference.
2. The administration will suspend the student for up to ten (10) days in compliance with student due process procedures.
3. The principal will notify the parent(s) / guardian(s) in writing of the suspension.
4. Notify available law enforcement authorities.

The school district strongly recommends that students with chemical abuse problems seek professional evaluation and treatment from a trained chemical dependency counselor or a licensed physician trained in chemical dependency. Because we believe that chemical dependency is preceded by misuse, we feel confident that such early intervention can benefit the student before significant harm or dependency results.

The suspension of a student who agrees to be evaluated and treated will be committed up to five (5) days. The administration will provide a list of agencies / professionals who can do the assessment and provide treatment. Fees for this assessment and treatment are the responsibility of the student and family.

Upon receipt of appropriate authorization, the agency or professional will notify the school administration that the student is willing to be evaluated and to comply with the treatment process.

##### B. Second and Subsequent Offences.

1. The administration will contact the parent(s) / guardian(s) to arrange for a conference.
2. Notify available law enforcement authorities.
3. The administration will suspend for up to ten (10) days in compliance with student due process procedures.
4. The principal will notify the parent(s) / guardian(s) in writing of the suspension.

The administration will recommend to the School Board that the student be expelled unless the following procedure is followed:

The student must agree to be evaluated and treated by trained chemical dependency counselor or a licensed physician trained in chemical dependency.

Upon appropriate authorization, the agency or professional notifies the administration that the student has accepted treatment. If the student is accepting treatment the recommendation for expulsion may be commuted. Fees for this assessment and treatment are the responsibility of the student and family.

- C. Supplying/Distributing or selling chemical (drugs/alcohol) or material represented to be a controlled substance.
  1. The principal will notify parent (s) / guardian (s) in writing of the suspension.
  2. Supplying or selling chemicals will result in a ten (10) day suspension.
  3. The administration will refer the case to available law enforcement authorities.
  4. A hearing on the case will be conducted by the School Board pursuant to due process rules for expulsion. Expulsion may be recommended by the Superintendent.
- D. Pupils who visibly appear to be impaired from the use of the illicit drugs/alcohol will be referred to the school nurse, if available, and the building administrator will be notified. The school nurse or building administrator will contact the parent for further instruction, refer to the emergency authorization form or immediately seek additional medical treatment. Following the handling of the medical emergency, this Policy Statement for Chemical Abuse will be followed.
- E. A biennial review of the school district's program will be made to determine program effectiveness and to insure consistency, disciplinary sanctions and enforcement. Amended 9-14-98