

Tentative Agenda
Monday, December 11, 2023
6:00 pm

Flandreau School Board
Elementary Commons

Below is a link for the live stream of the school board meeting:
Live stream = fliers.liveticket.tv or <https://youtu.be/MXIVRs95zUU>

- I. PLEDGE OF ALLEGIANCE
- II. APPROVAL OF AGENDA
- III. OPEN FORUM *
- IV. COMMUNICATION – Recognition of visitors.
 - a. Superintendent’s report.
 - b. Disclosure/Conflict of Interest – HB 1214.
 - c. Stay Well Plan 23-24.
- V. CONSENT AGENDA
 - a. Approval of minutes, financial statements, and bills.
 - b. New hires:
 - i. Julia Griffin – Elementary evening custodian.
 - ii. Beau Severtson – Volunteer wrestling coach.
- VI. OLD BUSINESS
 - a. Use of weight room by public.
- VII. NEW BUSINESS
 - a. Stipends.
 - b. Executive Session according to SDCL 1-25-2 (2), (4).
 - c. Adjournment.

*NOTE: Members of the public who desire to address the board on items of interest or concern are invited to do so at this time. Up to 15 minutes will be devoted to this agenda item with the board president to increase or decrease the time as needed.

It would be most appreciated if you would limit your remarks to not more than 3 minutes; to appoint a spokesperson if the concern is a group concern; and to supplement verbal presentations with written reports, if necessary or desired.

We ask that you remember that South Dakota law prohibits the board from discussing specific employees, their job performance, or students.

This open forum is for you to express your general concerns about the Flandreau School System and any of its policies or procedures. If you have a specific complaint on any employee, teacher, coach or administrative person, you need to first go through the proper school procedure to see whether or not the matter can be resolved by the chain of command.

SCHOOL BOARD MEETING

November 13, 2023

The Board of Education of the Flandreau School District No. 50-3, Flandreau, Moody County, South Dakota, met in regular session in the Elementary School commons at 6:00 p.m. Board members Kari Burggraff, Dustin Headrick, Brian Klein, Morgan Kontz, Tom Stenger, and Adam Wiese were present. Brian Johnson was absent. Superintendent Rick Weber; Principals Kristi Fischer, Justin Kelm, and Brian Relf; Special Education Director Courtney Decker; and Business Manager Stacey VanBeek were also present.

The Pledge of Allegiance was recited.

11-055.23 Motion by Klein, seconded by Wiese to approve the agenda, with the addition of item V. d., resignation of Emily Pieper. All voted aye.

There was no open forum.

Visitors to the meeting: Kayla Charles, Angela Klein, Sandy Sheppard, Brendan Streitz.

Superintendent's and principals' reports were given.

There were no Conflict of Interest disclosures to report for this month.

11-056.23 Motion by Headrick, seconded by Kontz to continue to operate in the green phase at this time and to continue to follow the CDC guidelines of quarantining for five days and returning to school on day six or after, if the student is asymptomatic, wearing a mask for another five days. All voted aye.

11-057.23 Motion by Burggraff, seconded by Klein to approve the consent agenda consisting of minutes for the regular meeting on October 9, 2023 and the special meeting on October 26, 2023; the financial reports as of October 31, 2023; the bills in the amount of \$148,245.40 be allowed from General Fund; \$91,765.04 be allowed from Capital Outlay Fund; \$87,306.50 be allowed from Special Education Fund; \$49,305.82 be allowed from Food Service Fund; the approval of two open enrollments; the hiring of Susan Alfson (special education teacher, starts November 13, \$34,698), Alison Logue (middle school math teacher, second semester, \$22,227), Jose Rodrigo Barrientos (Translator and ELL assistant, \$23/hr), Jessi Giles (C team girls BB coach, \$2,828), and Damian Vacin (assistant wrestling coach, \$2,828); and the resignation of Emily Pieper (HS English instructor, effective end of 1st semester). All voted aye.

Discussion was held on community weight room use.

11-058.23 Motion by Burggraff, seconded by Headrick to approve the use of the weight room by the community. Aye—Burggraff, Headrick, Klein, Stenger, Wiese. Nay-Kontz. Motion carried.

11-059.23 Motion by Headrick, seconded by Klein to set hours, prices, and more details of the open weight room at the December 11, 2023, meeting. All voted aye.

11-060.23 Motion by Wiese, seconded by Kontz authorizing an executive session of the Board in accordance with SDCL 1-25-2 regarding (1), (2) and (3). All voted aye. The Board thereupon went into executive session at 6:19 p.m. All matters having been considered, President Stenger declared the executive session over. The Board resumed in open session at 7:46 p.m.

Gross salary for October is as follows: General Fund: Instruction \$237,344.02; Support Services \$102,013.40; Extra-Curricular \$38,431.00; Social Security \$27,252.64; Retirement \$21,485.06; Insurance \$33,706.29. Special Education Fund: Instruction \$47,267.78; Support Services \$30,093.42; Social Security \$5,477.01; Retirement \$4,107.54; Insurance \$5,788.91. Food Service Fund: Support Services \$6,335.58; Social Security \$441.21; Retirement \$379.29; Insurance \$1,112.46.

11-061.23 There being no further business, motion by Burggraff, seconded by Kontz to adjourn the meeting at 7:46 p.m.

Thomas Stenger, President

Stacey VanBeek, Business Manager
Flandreau School District #50-3

(Published once at the total approximate cost of _____. The notice may be viewed free of charge on a statewide public notice website.)

FLANDREAU SCHOOL DISTRICT #50-3
FINANCIAL REPORT FOR THE MONTH
ENDING NOVEMBER 30, 2023

| | <u>General Fund</u> | <u>Capital Outlay Fund</u> | <u>Special Education Fund</u> | <u>Impact Aid Fund</u> | <u>Bond Redemp.Fund</u> | <u>Food Service Fund</u> | <u>Enterprise Fund (DE)</u> | <u>Trust and Agency Fund</u> |
|-------------------------------------|-------------------------|--------------------------------|-----------------------------------|----------------------------|-----------------------------|------------------------------|---------------------------------|----------------------------------|
| Balance forward: | 1,532,294.54 | 1,166,399.74 | 28,217.93 | 659,332.10 | 208,309.23 | 215,872.39 | 6,833.67 | 516,481.06 |
| <u>Local Sources:</u> | | | | | | | | |
| Taxes | 394,121.66 | 538,235.64 | 286,881.40 | | 3.43 | | | |
| Interest | 2,309.51 | 1,757.97 | 40.22 | 993.89 | 315.97 | 327.46 | | |
| Co-Curricular | 57.21 | | | | | | | |
| Misc | 10,829.51 | | 2,476.60 | | | 118.83 | - | |
| Meals/milk | | | | | | 23,078.35 | | |
| Student Activities | | | | | | | - | 67,071.00 |
| Transfers In/Out | - | - | | | | | | |
| <u>Intermediate Sources:</u> | | | | | | | | |
| County Apportionment | 6,600.36 | | | | | | | |
| <u>State Sources:</u> | | | | | | | | |
| State Aid | 314,811.00 | | 66,624.00 | | | | | |
| State Apportionment | - | | | | | | | |
| Bank Franchise Tax | - | | | | | | | |
| Impact Aid | - | | - | 60,010.00 | | | | |
| Mentor teachers | 900.00 | | | | | | | |
| State Assessed Utilities | - | - | - | | - | | | |
| Other Grants | 22,763.49 | 30,400.00 | 30,904.00 | | | 25,967.47 | | |
| <u>Federal Sources:</u> | | | | | | | | |
| Grants | - | - | | | | - | | |
| Total Revenue: | 752,392.74 | 570,393.61 | 386,926.22 | 61,003.89 | 319.40 | 49,492.11 | - | 67,071.00 |
| Total Available: | 2,284,687.28 | 1,736,793.35 | 415,144.15 | 720,335.99 | 208,628.63 | 265,364.50 | 6,833.67 | 583,552.06 |
| Disbursements: | (576,430.47) | (91,765.04) | (184,652.81) | - | - | (57,620.55) | - | (70,065.68) |
| Balance on hand 11-30-23 | 1,708,256.81 | 1,645,028.31 | 230,491.34 | 720,335.99 | 208,628.63 | 207,743.95 | 6,833.67 | 513,486.38 |

TRUST AND AGENCY FUND
FINANCIAL REPORT
MONTH ENDING NOVEMBER 30, 2023

| ACCOUNTS | BEGINNING BALANCE | DISBURSEMENTS DURING MONTH | RECEIVED DURING MONTH | END OF MONTH TOTAL |
|--------------------------------|----------------------|-------------------------------|--------------------------|-----------------------|
| CHEERLEADER CLUB | 2,959.60 | - | - | 2,959.60 |
| CLASS OF 2024 | 8,243.42 | - | - | 8,243.42 |
| CLASS OF 2025 | 5,743.71 | 2,739.87 | 0.27 | 3,004.11 |
| EDUCATION FOUNDATION | - | - | - | - |
| ELEMENTARY WEEKEND FUEL | 13,699.25 | 1,828.80 | - | 11,870.45 |
| FLEX PROGRAM | 11,818.05 | 7,542.18 | 4,716.52 | 8,992.39 |
| FFA LAND PLOT | - | - | - | - |
| IMPREST | 235.76 | 1,416.25 | 3,764.24 | 2,583.75 |
| NATIONAL HONOR SOCIETY | 1,440.11 | 144.40 | 1,292.11 | 2,587.82 |
| PAYROLL WITHHOLDING | 15,640.22 | 54,647.70 | 55,551.38 | 16,543.90 |
| REVOLVING ACCOUNT | - | 1,746.48 | 1,746.48 | - |
| SCHOLARSHIP - BECHEN | 10,636.90 | - | - | 10,636.90 |
| SCHOLARSHIP - EVANS | - | - | - | - |
| SCHOLARSHIP - FFA LAND | 83,033.43 | - | - | 83,033.43 |
| SCHOLARSHIP - FULLER | 6,787.79 | - | - | 6,787.79 |
| SCHOLARSHIP - GENERAL | 23,146.53 | - | - | 23,146.53 |
| SCHOLARSHIP - JELLIFE | 6,088.63 | - | - | 6,088.63 |
| SCHOLARSHIP - DAKOTALAYERS | 5,869.42 | - | - | 5,869.42 |
| SCHOLARSHIP - LEE | 210,010.21 | - | - | 210,010.21 |
| SCHOLARSHIP - MASONIC | 20,074.79 | - | - | 20,074.79 |
| SCHOLARSHIP - RICE | 6,020.44 | - | - | 6,020.44 |
| SCHOLARSHIP - RUSCH | 72,098.03 | - | - | 72,098.03 |
| SCHOLARSHIP - WITTERN | 10,499.38 | - | - | 10,499.38 |
| SCHOLARSHIP - HURSEY | 500.00 | - | - | 500.00 |
| SCHOLARSHIP - JONES | 500.00 | - | - | 500.00 |
| SCHOLARSHIPS - SUTTON/ACKERMAN | - | - | - | - |
| STUDENT COUNCIL - HS | 825.39 | - | - | 825.39 |
| TOURNAMENT | 610.00 | - | - | 610.00 |
| TOTALS | 516,481.06 | 70,065.68 | 67,071.00 | 513,486.38 |

BILL LISTING - December 11, 2023

GENERAL FUND:

| | | | | |
|------------------------------|---------------------------|--------------------------------|-----------|-----------|
| Ahlers Auto | | Services | | 69.25 |
| Alfson, Susan | | Background check, fingerprints | | 55.25 |
| BMO Procurement Card | Amazon | Supplies | 830.42 | |
| | Apple | Supplies | 59.40 | |
| | Austreims | Services | 1,159.22 | |
| | BJs Phillips | Gasoline | 54.25 | |
| | Bluepeak | Services | 782.97 | |
| | Easy Time Clock | Time clock software | 43.00 | |
| | G&R | Repairs | 3,726.83 | |
| | JCL | Supplies | 3,255.90 | |
| | JW Pepper | Supplies | 510.03 | |
| | Language Link | Services | 4.45 | |
| | Office Peeps | Services | 2,351.54 | |
| | Sams | Supplies | 146.64 | |
| | Sioux Falls Comm Cleaning | Services | 12,880.00 | |
| | SunGold | Supplies | 1,620.00 | |
| | TIE | Conference reg | 150.00 | |
| | Tyler Lumber | Supplies | 38.67 | |
| | Verizon | Phone services | 104.14 | |
| | Walmart | Supplies | 548.27 | |
| | Zenimal | Supplies | 139.98 | |
| | | | <hr/> | 28,405.71 |
| Booster | | Services | | 235.00 |
| Buhls | | Services | | 313.44 |
| City of Flandreau | | Services | | 14,827.87 |
| Dakotacare | | Services | | 128.70 |
| Duenwald, Dan | | Services | | 400.00 |
| Eng Services | | Services | | 1,940.00 |
| Flandreau FFA | | Lodging | | 143.12 |
| Graves IT | | Services | | 500.00 |
| Harlow's School Bus Services | | Services | | 35,146.01 |
| Justice Fire & Safety | | Services | | 682.00 |
| Lowes | | Supplies | | 385.49 |
| Lunchtime Solutions | | Services | | 2,333.74 |
| Maynards | | Supplies | | 8.00 |
| MidAmerican Energy | | Utilities | | 1,499.31 |
| Moody County Enterprise | | Services, subscriptions | | 868.93 |
| Sparkle Car Wash | | Services | | 33.30 |
| Stephens, Elaine | | Gasoline reimbursement | | 43.11 |
| Sturdevants | | Supplies | | 68.45 |
| Trust and Agency-Imprest | | | | |
| | Augustana University | Honor band registration | 115.00 | |
| | Blum, Karissa | OI judge | 60.00 | |
| | Brookings Speech & Debate | Oral Interp entry fees | 357.00 | |
| | Bushkofsky, Tracie | OI judge | 60.00 | |
| | Frias, Gabriel | OI judge | 60.00 | |
| | Lennox School District | Oral Interp entry fees | 18.00 | |
| | Rieff, Jennifer | OI judge | 60.00 | |
| | Roosevelt HS Oral Interp | Oral Interp entry fees | 118.00 | |
| | SASD | Workshop registration | 150.00 | |
| | Huron School District | VB Sweet 16 expenses | 132.25 | |
| | Cash | State FFA meal money | 46.00 | |
| | Cash | State Oral Interp meal money | 240.00 | |
| | | | <hr/> | 1,416.25 |
| Tyler Lumber | | Services | | 80.00 |
| United | | Supplies | | 874.40 |
| Vanbockern, Ariann | | State FFA meal reimbursement | | 74.00 |
| Verizon | | Services | | 15.02 |
| Yeaton, Malerie | | Background check | | 43.25 |
| | | | | <hr/> |

TOTAL GENERAL FUND 90,589.60

CAPITAL OUTLAY FUND:

| | | | | |
|----------------------|-----------------|---------------|--------|-----------|
| BMO Procurement Card | Amazon | Library books | 252.98 | |
| | Book Depot | Library books | 345.08 | |
| | Teacher Synergy | Software | 219.18 | 817.24 |
| Convergint | | Supplies | | 760.20 |
| ITS | | Supplies | | 17,694.58 |
| | | | | <hr/> |

TOTAL CAPITAL OUTLAY FUND 19,272.02

SPECIAL EDUCATION FUND:

| | | | | |
|----------------------|------------|--------------------------|----------|-----------|
| Provider | | Services | | |
| BMO Procurement Card | Amazon | Supplies | 128.80 | |
| | Apple | Supplies | 249.80 | |
| | Billion | Repairs | 1,709.18 | |
| | Eventbrite | Conference registrations | 90.00 | 2,177.78 |
| Goodcare | | Services | | 10,349.27 |
| Provider | | Services | | 32,352.50 |
| Prairie Lakes Coop | | Services | | 8,443.35 |
| | | | | <hr/> |

TOTAL SPECIAL EDUCATION FUND 53,322.90

FOOD SERVICE FUND:

DeJesus, Casey
Lunchtime Solutions

Meal account refund
Services

72.80
51,181.12

TOTAL FOOD SERVICE FUND

51,253.92

| | | |
|---------------------------------------|-----------|------------------|
| Total General Transportation | \$ | 29,564.89 |
| Total Field Trips & Sports Activities | \$ | 1,079.70 |
| PPE/Sanitization | \$ | 536.03 |
| Total Intown School Bus Trips | \$ | - |
| Total Driver Down Time | \$ | 182.20 |
| Fuel Surcharge | \$ | 3,783.19 |
| Total Monthly Invoice | \$ | 35,146.01 |

| General Transportation | Daily Miles | Annual Rate | 4 of 9 Monthly Pmts |
|------------------------------|-------------|--------------|---------------------|
| Total General Transportation | 320 | \$266,084.01 | \$ 29,564.89 |

Field Trips & Sports Activities

| Date | Description | Bus # | Miles | Rate | Total | Wait Hours | Rate | Total | Total |
|---------|-------------|-------|-------|----------------|--------------------|--------------|----------|------------------|--------------------|
| 11/2/23 | VB-Hamlin | 1 | 145 | \$ 3.05 | \$ 442.25 | 5.00 | \$ 18.22 | \$ 91.10 | \$ 533.35 |
| 11/7/23 | VB- Huron | 1 | 209 | \$ 3.05 | \$ 637.45 | 5.00 | \$ 18.22 | \$ 91.10 | \$ 728.55 |
| | | | 354 | \$ 3.05 | \$ - | | \$ 18.22 | \$ - | \$ - |
| | | | | Total's | \$ 1,079.70 | 10.00 | | \$ 182.20 | \$ 1,261.90 |

| PPE & Sanitization | Day/Cost Per L | Hours Per | Number of |
|--------------------|------------------|-----------|-----------|
| | | Days | Days |
| Labor Cost - C | \$ 470.25 | 1.25 | 19 |
| PPE Supplies | \$ 25.84 | \$ 0.17 | 19 |
| PPE Supplies | \$ 0.34 | \$ 0.17 | 2 |
| Labor Cost - A | \$ 39.60 | 1 | 2 |
| | \$ - | \$ - | 0 |
| PPE Other | \$ - | | |
| Total | \$ 536.03 | | |

* Intown School Bus Trip 30 Miles or Less

| Date | Description | Miles | Number of Trips | Rate | Total | Wait Hours | Rate | Total |
|------|-------------|-------|-----------------|----------------|-------------|-------------|----------|-------------|
| | | 0 | 0 | \$ 91.22 | \$ - | 0.00 | \$ 18.22 | \$ - |
| | | 0 | 0 | \$ 91.22 | \$ - | 0.00 | \$ 18.22 | \$ - |
| | | 0 | | Total's | \$ - | 0.00 | | \$ - |

| Fuel Surcharge | Days | Miles | Total Miles |
|-------------------------------|------|-------|--------------|
| Routes | 19 | 320 | 6,080 |
| Sports/Field Trips Activities | | | 354 |
| Intown School Bus Service | | | - |
| Total Miles | | | 6,434 |

| | | |
|--------------------|----|------|
| Avg Price for Fuel | \$ | 4.94 |
| Contract Price | \$ | 2.00 |
| Difference | \$ | 2.94 |
| Mileage Rate | \$ | 0.59 |

| Miles | Rate | Total |
|-------|---------|--------------------|
| 6,434 | \$ 0.59 | <u>\$ 3,783.19</u> |

Flandreau Weight Room Use Agreement

I do hereby waive any claim of liability against the Flandreau School District, with respect to the use of the weight room, and further will hold the Flandreau School District harmless in any claim of liability by me or any third party. This agreement is for adults that are at least 18 years old and out of high school.

The weight room should be left in the same condition (or better) as the room was prior which means cleanup is completed before you leave.

Key fob entrance is on the west side of the weight room only. All other areas of the school will be off limits.

The weight room will be available from 6:00 pm to 9:00 pm on weeknights and from 8:00 am to 9:00 pm on weekends.

Also, please:

1. Wipe down equipment after use.
2. Return all equipment to appropriate storage.
3. Notify the school immediately in case of lost or stolen key fob. (Replacement fob = \$10.00)
4. Report all injuries to the school as soon as possible.
5. Report any broken equipment to the school as soon as possible.
6. Wear proper attire. Clean, inside shoes are required.
7. Use a spotter on free weights, collars on barbells, and belts when appropriate.
8. Ask school staff for assistance if you do not know how to use the equipment if needed.
9. Practice safe procedures at all times.
10. DO NOT LET OTHERS IN – ALL MUST HAVE HIS/HER OWN FOB

Membership cost = \$50.00

Paid: Yes No Check # _____ or Cash Fob # _____

I agree to the Flandreau School District weight room requirements. If any of the requirements are not met, the membership may be revoked.

Signature: _____

Name: _____

Address: _____

Cell Phone: _____

Email: _____

Questions:

- How long is membership?
- individual membership?
- District Residents only?
- Cost per membership?

12/11/2023

Stipend acknowledgements:

SDSU student teaching stipends

| | | |
|------------------|----|--------|
| Marietta Gassman | \$ | 100.00 |
| Owen Parsley | \$ | 200.00 |
| Scott Ross | \$ | 200.00 |
| Alison Zephier | \$ | 400.00 |

Local mentoring stipend (pending approval from principal that requirements have been met)

| | | |
|------------------|----|--------|
| Mathilyn Baldwin | \$ | 250.00 |
| Suzie Cleveland | \$ | 250.00 |
| Alycia Colvin | \$ | 250.00 |
| Josh Edlund | \$ | 250.00 |
| Melissa Opsahl | \$ | 250.00 |
| Owen Parsley | \$ | 250.00 |
| Laura Peters | \$ | 250.00 |
| Julie Relf | \$ | 250.00 |
| Scott Ross | \$ | 250.00 |
| Brendan Streitz | \$ | 250.00 |
| Dacey Turnquist | \$ | 250.00 |