

**Tentative Agenda**  
Monday, February 14, 2022  
6:00 pm

**Flandreau School Board**  
Elementary Commons

Below is a link for the live stream of the school board meeting:  
LiveTicket = <http://fliers.liveticket.tv/>

- I. PLEDGE OF ALLEGIANCE
- II. OPEN FORUM \*
- III. APPROVAL OF AGENDA
- IV. COMMUNICATION – Recognition of visitors
  - a. Administration reports.
  - b. Disclosure/Conflict of Interest.
  - c. Stay Well Plan 21-22.
- V. CONSENT AGENDA
  - a. Approval of minutes, financial statements, and bills.
- VI. OLD BUSINESS
  - a. Employee use of Alcohol, Drugs and Controlled Substances Policy – Final reading.
- VII. NEW BUSINESS
  - a. Bids for Science Lab/FACS Kitchen.
  - b. Boys & Girls Club using the school for JK students.
  - c. Discussion on wrestling.
  - d. Girls' softball as a HS Sport.
  - e. Drivers' Education.
  - f. Resignation/Retirements – certified and activity staff.
  - g. Executive Session according to SDCL 1-25-2 (1), (4).
  - h. New hire – classified and activity staff.
  - i. Any action deemed necessary after executive session.
  - j. Adjournment.

● NOTE: Members of the public who desire to address the board on items of interest or concern are invited to do so at this time. Up to 15 minutes will be devoted to this agenda item with the board president to increase or decrease the time as needed.

It would be most appreciated if you would limit your remarks to not more than 3 minutes; to appoint a spokesperson if the concern is a group concern; and to supplement verbal presentations with written reports, if necessary or desired.

We ask that you remember that South Dakota law prohibits the board from discussing specific employees, their job performance, or students.

## SCHOOL BOARD MEETING

January 10, 2022

The Board of Education of the Flandreau School District No. 50-3, Flandreau, Moody County, South Dakota, met in regular session in the Elementary School commons at 6:00 p.m. Board members Kari Burggraff, Brian Johnson, Kelly Kontz, Tammy Lunday, Tom Stenger, and Adam Wiese were present. Member Kevin Christenson joined via phone. Superintendent Rick Weber, Business Manager Stacey VanBeek, and Principals Thien Ho, Justin Kelm, and Brian Relf were also present.

The Pledge of Allegiance was recited.

There was no open forum.

01-099.22 Motion by Kontz, seconded by Johnson to approve the agenda. All voted aye.

Visitors to the meeting: Georgia Adolph, Dennis DeClerk, Sue DeClerk, Josh Edlund, Derek Genzlinger, Ethan Hoffman, Mark Hoffman, Kari Lena-Helling, Natasha Luchtenburg, Chelsea Molden, Joe Parsley, Rita Parsley, Serena Pedersen, Brendan Peterson, Jeremiah Peterson, Blake Savey, Wylie Scalise, Cynthia Sheppard, Abe Streitz, Elizabeth White, Carleen Wild.

Superintendent's and principals' reports were given.

There were no Conflict of Interest disclosures to report for this month.

An update on the Stay Well plan was given.

01-100.22 Motion by Wiese to continue to operate in the green phase at this time with no changes to our previous 10-day isolation period. The motion was amended by Burggraff to include the new CDC guidelines of quarantining for five days and returning to school on day six or after, if the student is asymptomatic, wearing a mask for another five days. Also, students from households with positive cases could attend school if asymptomatic but must wear masks for 10 days. Motion died for lack of a second.

01-101.22 Motion by Johnson, seconded by Kontz to continue to operate in the green phase at this time and to follow the new CDC guidelines of quarantining for five days and returning to school on day six or after, if the student is asymptomatic, wearing a mask for another five days. Aye: Christenson, Johnson, Kontz, Lunday, Stenger. Nay: Burggraff, Wiese. Motion carried.

Discussion on football for 2022 and 2023, on whether to stay an 11-man team or switch to 9-man for the next two school years. Flandreau will continue to play 11-man at this time.

An update on the Fliers Closet was presented by school counselor Chelsea Molden.

01-102.22 Motion by Johnson, seconded by Lunday to donate \$500 from Community Rewards to the Fliers Closet to purchase needed items. All voted aye.

01-103.22 Motion by Wiese, seconded by Burggraaf to approve the consent agenda consisting of minutes for the regular meeting on December 13, 2021; the financial reports as of December 31, 2021; the bills in the amount of \$80,960.09 be allowed from General Fund; \$28,386.73 be allowed from Capital Outlay Fund; \$62,270.99 be allowed from Special Education Fund; \$24,701.11 be allowed from Food Service Fund. All voted aye.

The second reading of the updated Employee Use of Alcohol, Drugs and Controlled Substances policy was held.

A committee of staff has been working with the Circle of Courage program and would like to implement some practices into our school. This would involve a 1:30 p.m. dismissal for students on Wednesday, March 23, 2022 for an inservice.

01-104.22 Motion by Kontz, seconded by Johnson to have a 1:30 p.m. dismissal for students on Wednesday, March 23, 2022 for a Circle of Courage inservice for staff. All voted aye.

01-105.22 Motion by Kontz, seconded by Lunday to approve the 2022-2023 school calendar as proposed by the advisory board. The first day for staff will be August 16, 2022, the first day for student attendance would be August 22, 2022. All make-up days will be on weekdays following May 17, 2023, excluding May 29, 2023. All voted aye.

01-106.22 Motion by Johnson, seconded by Wiese to approve the Flandreau National Honor Society Constitution and By-Laws. All voted aye.

Christenson left the meeting via phone conference at 6:42 pm.

01-107.22 Motion by Kontz, seconded by Johnson to set the School Board election date as Tuesday, April 12, 2022. Two, three-year terms, currently held by Kari Burggraff and Tamara Lunday, and one, two-year term currently held by Kevin Christenson, will be open. Petitions will be available starting at 8:00 a.m. on January 28 and must be returned to the Business Office no later than 5:00 p.m. on February 25. All voted aye.

01-108.22 Motion by Johnson, seconded by Lunday to accept the resignation of Esther Ambriz, middle school paraprofessional, effective January 3, 2022. All voted aye.

01-109.22 Motion by Burggraff, seconded by Kontz to approve an open enrollment application. All voted aye.

01-110.22 Motion by Johnson, seconded by Kontz authorizing an executive session of the Board in accordance with SDCL 1-25-2 regarding (1). All voted aye. The Board thereupon went into executive session at 6:49 p.m. All matters having been considered, President Stenger declared the executive session over. The Board resumed in open session at 7:28 p.m.

01-111.22 Motion by Lunday, seconded by Kontz to approve the contract of Cheyanne Greger, middle school paraprofessional, at \$13.10/hour. All voted aye.

01-112.22 Motion by Johnson, seconded by Lunday to hire a full-time special education director for the district for the 2022-2023 school year. All voted aye.

Gross salary for December is as follows: Instruction \$217,605.13; Support Services \$98,152.99; Social Security \$22,794.00; Retirement \$17,804.00; Insurance \$32,880.02. Special Education Fund: Instruction \$55,019.86; Support Services \$20,340.59; Social Security \$5,406.33;

Retirement \$4,163.55; Insurance \$8,831.86. Food Service Fund: Support Services \$2,643.14;  
Social Security \$190.32; Retirement \$148.30, Insurance \$647.04.

01-113.22 There being no further business, motion by Kontz, seconded by Wiese to  
adjourn the meeting at 7:29 p.m.

Tom Stenger, President

Stacey VanBeek, Business Manager  
Flandreau School District #50-3

(Published once at the total approximate cost of \_\_\_\_\_.)

FLANDREAU SCHOOL DISTRICT #50-3  
 FINANCIAL REPORT FOR THE MONTH  
 ENDING January 31, 2022

	General Fund	Capital Outlay Fund	Special Education Fund	Impact Aid Fund	Bond Redemp. Fund	Food Service Fund	Enterprise Fund (DE)	Trust and Agency Fund
Balance forward:	1,573,439.37	1,372,984.70	17,536.27	544,214.17	200,720.90	202,823.21	9,377.55	509,301.00

**Local Sources:**

Taxes	7,925.39	6,386.18	3,640.02		1,097.92			
Interest	5.80	5.07	0.08	2.01	0.73	0.75		
Co-Curricular	2,046.90							
Misc	8,037.88	500.00	4,468.76			12.88		
Meals/milk						3,849.64		
Student Activities								67,086.55
Transfers In/Out	-	-						

**Intermediate Sources:**

County Apportionment	9,227.56							
----------------------	----------	--	--	--	--	--	--	--

**State Sources:**

State Aid	276,104.00		37,788.00					
State Apportionment	-							
Bank Franchise Tax	-							
Impact Aid	-							
Mentor teachers	-							
State Assessed Utilities	-							
Other Grants	1,121.93							

**Federal Sources:**

Grants	-					36,358.01		
--------	---	--	--	--	--	-----------	--	--

Total Revenue:	304,469.46	6,891.25	45,896.86	2.01	1,098.65	40,221.28	-	67,086.55
Total Available:	1,877,908.83	1,379,875.95	63,433.13	544,216.18	201,819.55	243,044.49	9,377.55	576,387.55

Disbursements:	(452,094.56)	(28,386.73)	(144,909.82)	-	-	(30,130.79)	-	(73,674.81)
----------------	--------------	-------------	--------------	---	---	-------------	---	-------------

Balance on hand 1-31-22	1,425,814.27	1,351,489.22	(81,476.69)	544,216.18	201,819.55	212,913.70	9,377.55	502,712.74
-------------------------	--------------	--------------	-------------	------------	------------	------------	----------	------------

TRUST AND AGENCY FUND  
FINANCIAL REPORT  
MONTH ENDING JANUARY 31, 2022

ACCOUNTS	BEGINNING BALANCE	DISBURSEMENTS DURING MONTH	RECEIVED DURING MONTH	END OF MONTH TOTAL
CHEERLEADER CLUB	2,959.60	-	-	2,959.60
CLASS OF 2021	224.65	-	-	224.65
CLASS OF 2022	7,261.27	-	-	7,261.27
CLASS OF 2023	9,973.01	4,608.53	3,831.80	9,196.28
COMMUNITY REWARDS	0.00	-	-	0.00
EDUCATION FOUNDATION	-	-	-	-
ELEMENTARY WEEKEND FUEL	5,147.84	1,640.59	200.00	3,707.25
FLEX PROGRAM	10,003.72	2,532.93	3,575.85	11,046.64
FFA	16,616.39	8,243.26	54.00	8,427.13
FFA LAND PLOT	-	-	-	-
IMPREST	52.78	2,301.42	3,947.22	1,698.58
NATIONAL HONOR SOCIETY	908.97	-	-	908.97
PAYROLL WITHHOLDING	16,676.08	52,663.25	53,359.60	17,372.43
REVOLVING ACCOUNT	-	1,118.08	1,118.08	-
SCHOLARSHIP - BECHEN	11,127.69	-	-	11,127.69
SCHOLARSHIP - EVANS	-	-	-	-
SCHOLARSHIP - FFA LAND	83,144.39	-	-	83,144.39
SCHOLARSHIP - FULLER	6,754.80	-	-	6,754.80
SCHOLARSHIP - GENERAL	16,693.91	-	-	16,693.91
SCHOLARSHIP - JELLIFE	6,071.17	-	-	6,071.17
SCHOLARSHIP - DAKOTALAYERS	5,667.49	-	-	5,667.49
SCHOLARSHIP - LEE	204,694.40	-	-	204,694.40
SCHOLARSHIP - MASONIC	20,010.30	-	-	20,010.30
SCHOLARSHIP - RICE	6,002.98	-	-	6,002.98
SCHOLARSHIP - RUSCH	72,035.17	-	-	72,035.17
SCHOLARSHIP - WITTERN	6,281.92	-	-	6,281.92
SCHOLARSHIP - HURSEY	-	-	-	-
SCHOLARSHIP - JONES	-	-	500.00	500.00
SCHOLARSHIPS - SUTTON/ACKERMAN	-	500.00	500.00	-
STUDENT COUNCIL - HS	992.47	66.75	-	925.72
TOURNAMENT	-	-	-	-
<b>TOTALS</b>	<b>503,515.31</b>	<b>73,674.81</b>	<b>67,086.55</b>	<b>502,712.74</b>





**CAPITAL OUTLAY FUND:**

BMO Procurement Card

Amazon  
Bount to Stay Bound  
Follett  
JCL  
Riddell  
Teacher Synergy  
Uline

Library books  
Library books  
Library books  
Supplies  
Supplies  
Software  
Supplies  
Supplies  
Tuba

846.42  
325.56  
242.45  
884.94  
6,809.45  
186.12  
969.84  
10,264.78  
3,146.16  
4,625.00

National Business Furniture  
Tuba Exchange

**TOTAL CAPITAL OUTLAY FUND**

**18,035.94**

**SPECIAL EDUCATION FUND:**

Provider  
BMO Procurement Card

Amazon  
Caseys  
EventBrite  
Totem PD  
Verizon

Services  
Supplies  
Gasoline  
Registration  
Subscription  
Services  
Services  
Services  
Services  
Services  
Services  
Gasoline  
Services

3,158.75  
38.00  
40.00  
22.85  
995.00  
104.16  
1,200.01  
3,150.00  
5,166.09  
8,040.21  
28,603.75  
80.00  
7,268.14  
1,359.32  
100.00

Brookings Health System  
Provider  
Goodcare  
Provider  
Nord, Rich  
Prairie Lakes Coop  
River's Edge  
Provider

**TOTAL SPECIAL EDUCATION FUND**

**58,126.27**

**FOOD SERVICE FUND:**

Cash-Wa  
Lunchtime Solutions

Supplies  
Services

960.00  
33,276.65

**TOTAL FOOD SERVICE FUND**

**34,236.65**

**DRIVERS EDUCATION FUND:**

SDDEA

Registration

125.00

**TOTAL DRIVERS EDUCATION FUND**

**125.00**

Total General Transportation	\$ 25,991.11
Total Field Trips & Sports Activities	\$ 7,211.89
PPE/Sanitization	\$ 1,029.14
Total Intown School Bus Trips	\$ 80.30
Total Driver Down Time	\$ 2,518.28
Fuel Surcharge	\$ 3,013.20
<b>Total Monthly Invoice</b>	<b>\$ 39,843.92</b>

General Transportation	Daily Miles	Annual Rate	1 of 9 Monthly Prints
Total General Transportation	320	\$233,920.00	\$ 25,991.11

Field Trips & Sports Activities	Date	Description	Bus #	Miles	Rate	Total	Wait Hours	Rate	Total	Total
	1/4/2022	Castlewood- GBB	3	135	\$ 2.69	\$ 363.15	5.00	\$ 16.04	\$ 80.20	\$ 443.35
	1/6/2022	Garretson- B8B	11	62	\$ 2.69	\$ 166.78	5.00	\$ 16.04	\$ 80.20	\$ 246.98
	1/7/2022	Garretson- BBB	11	135	\$ 2.69	\$ 363.15	5.00	\$ 16.04	\$ 80.20	\$ 443.35
	1/8/2022	Garretson- WR	1	61	\$ 2.69	\$ 363.15	12.00	\$ 16.04	\$ 192.48	\$ 555.63
	1/8/2022	Salem- BBB	11	135	\$ 2.69	\$ 363.15	5.00	\$ 16.04	\$ 80.20	\$ 443.35
	1/10/2022	Madison- JH BBB	1	66	\$ 2.69	\$ 177.54	4.00	\$ 16.04	\$ 64.16	\$ 241.70
	1/11/2022	W Lyon- WR	1	125	\$ 2.69	\$ 336.25	6.00	\$ 16.04	\$ 96.24	\$ 432.49
	1/11/2022	Garretson- JH GBB	3	60	\$ 2.69	\$ 161.40	3.00	\$ 16.04	\$ 48.12	\$ 209.52
	1/11/2022	Garretson- GBB	1	61	\$ 2.69	\$ 164.09	5.00	\$ 16.04	\$ 80.20	\$ 244.29
	1/13/2022	Madison- B8B	11	66	\$ 2.69	\$ 177.54	5.50	\$ 16.04	\$ 88.22	\$ 265.76
	1/15/2022	Tri-Valley- WR	5	82	\$ 2.69	\$ 220.58	12.00	\$ 16.04	\$ 192.48	\$ 413.06
	1/15/2022	Volga- JH BBB	5	75	\$ 2.69	\$ 201.75	3.50	\$ 16.04	\$ 56.14	\$ 257.89
	1/15/2022	Mitchell- GBB	11	211	\$ 2.69	\$ 567.59	3.00	\$ 16.04	\$ 112.28	\$ 679.87
	1/17/2022	Elkton- JH GBB	11	36	\$ 2.69	\$ 96.84	3.00	\$ 16.04	\$ 48.12	\$ 144.96
	1/18/2022	Dell Rapids- JH BBB	11	45	\$ 2.69	\$ 121.05	3.50	\$ 16.04	\$ 56.14	\$ 177.19
	1/20/2022	Freeman- WR	11	192	\$ 2.69	\$ 516.48	8.00	\$ 16.04	\$ 128.32	\$ 644.80
	1/21/2022	Montrose- JV G/B BB	11	123	\$ 2.69	\$ 330.87	7.00	\$ 16.04	\$ 112.28	\$ 443.15
	1/21/2022	Montrose- GBB/BBB	5	104	\$ 2.69	\$ 330.87	7.00	\$ 16.04	\$ 112.28	\$ 443.15
	1/22/2022	Arlington- WR	1	72	\$ 2.69	\$ 279.76	9.00	\$ 16.04	\$ 144.36	\$ 424.12
	1/22/2022	Volga- JH GBB	11	38	\$ 2.69	\$ 193.68	3.50	\$ 16.04	\$ 56.14	\$ 249.82
	1/24/2022	Pipestone- JH BBB	38	66	\$ 2.69	\$ 102.22	3.50	\$ 16.04	\$ 56.14	\$ 158.36
	1/26/2022	Madison- 1 Act Play	5	66	\$ 2.69	\$ 177.54	8.00	\$ 16.04	\$ 128.32	\$ 305.86
	1/27/2022	Parker- GBB	11	146	\$ 2.69	\$ 392.74	5.00	\$ 16.04	\$ 80.20	\$ 472.94
	1/28/2022	Parker- GBB	11	145	\$ 2.69	\$ 390.05	5.00	\$ 16.04	\$ 80.20	\$ 470.25
	1/29/2022	Baltic- GBB	11	64	\$ 2.69	\$ 172.16	5.00	\$ 16.04	\$ 80.20	\$ 252.36
	1/31/2022	Volga- JH BBB	1	74	\$ 2.69	\$ 199.06	3.00	\$ 16.04	\$ 48.12	\$ 247.18
	1/31/2022	Augustana- Band	11	105	\$ 2.69	\$ 282.45	7.00	\$ 16.04	\$ 112.28	\$ 394.73
<b>Totals</b>				<b>2607</b>	<b>\$ 2.69</b>	<b>\$ 7,211.89</b>	<b>155.50</b>	<b>\$ 16.04</b>	<b>\$ 2,494.22</b>	<b>\$ 9,706.11</b>

	Hours Per Day	Number of Days
PPE & Sanitization	1.25	18
Labor Cost - G	0.17	18
PPE Supplies	0.17	28
Labor Cost - A	1	28
PPE/Other	-	0
<b>Total</b>	<b>1.02914</b>	<b>0</b>

\* Intown School Bus Trip 30 Miles or Less

Date	Description	Miles	Number of Trips	Rate	Total	Wait Hours	Rate	Total
1/25/22	Flandreau City Office tour	3	1	\$ 80.30	\$ 80.30	1.50	\$ 16.04	\$ 24.06
		0	0	\$ 80.30	\$ -	0.00	\$ 16.04	\$ -
		3			Total's \$ 80.30	1.50		\$ 24.06
								Total \$ 104.36

Fuel Surcharge	Days	Miles	Total Miles
Routes	18	320	5,760
Sports/Field Trips Activities			2,607
Intown School Bus Service			3
Total Miles			8,370

Avg Price for Fuel	\$ 3.80		
Contract Price	\$ 2.00		
Difference	\$ 1.80		
Mileage Rate	\$ 0.36	Miles	Total
Total Fuel Surcharge		8,370	\$ 3,013.20

**5310 POLICY ON DRUG PREVENTION CERTIFICATION FOR EMPLOYEES**

Student and employee safety is a paramount concern to the School Board. Employees under the influence of alcohol, drugs, or controlled substances are a serious risk to themselves, to students, and to other employees. Therefore, the School Board will not tolerate the unlawful manufacture, use, possession, sale, distribution or being under the influence of drugs or controlled substances. Nor will the Board tolerate the unlawful use of, or being under the influence of, alcohol by an on-duty employee. Any employee who violates this policy will be subject to disciplinary action which may include termination of employment and referral for prosecution. An employee who violates this policy may also be required to complete an appropriate rehabilitation program at the employees- own expense. Each employee of the district is hereby notified that, as a condition of employment, the employee must abide by the terms of this policy and will report to the Superintendent any criminal drug statute convictions for a violation occurring in or on the premises of this school district, or while engaged in regular employment. The employee must make such notification to the Superintendent no later than five days after conviction. The Superintendent will provide notice of such violation to the Impact Aid Program, United States Department of Education, or other appropriate government agency within ten days after the Superintendent receives such notification.

Thirty days after receipt of information concerning a violation of the policy the school district will take appropriate discipline action which may include termination of employment or requiring the employee to participate in drug abuse assistance or rehabilitation programs.

All employees will attend a district drug-free awareness program at which employees will be informed about the dangers of drug abuse in the workplace: this policy of maintaining a drug-free workplace; available drug counseling; rehabilitation; and employee assistance programs; and the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

The School Board recognizes that employees who have a drug abuse problem should be encouraged to seek professional assistance. An employee who requests assistance shall be referred to a treatment facility or agency in the community if such a facility or agency is available. All costs for professional assistance will be the responsibility of the employee. Employees who desire information on the availability of any drug and alcohol counseling, rehabilitation, or reentry programs should contact their supervisor, the school guidance counselors, county health nurse, local physicians, or the East Central Mental Health and Chemical Dependency Center.

When an employee has consumed alcoholic beverages or illegal drugs on school property and/or before a school activity, the staff member will not be allowed on school property or to participate in school activities. Employees who violate this policy will be subject to the same penalties as for possession or consumption on school property.

Employees will receive a copy of this policy that includes standards of conduct and a statement of disciplinary sanctions. Compliance with the standards presented in this policy is mandated according to Federal Law (P.L. 101-226) and the Flandreau Board of Education.

A biennial review of the program by the Flandreau School District will be conducted to determine the program effectiveness and implement changes to the program if necessary and to determine that disciplinary sanctions are consistently enforced.

The Flandreau School Board commits itself to a continuing good faith effort to maintain a drug-free workplace.

NEW  
underlined part

## Policy GBEC: USE OF ALCOHOL, DRUGS, AND CONTROLLED SUBSTANCES

Original Adopted Date: 01/01/2007 | Last Revised Date: 07/20/2021 | Last Reviewed Date: 07/20/2021

Student and employee safety is a paramount concern to the school board. Employees under the influence of alcohol and/or other drugs are a serious risk to themselves, to students, and to other employees. Therefore, the school board will not tolerate the unlawful manufacture, use, possession, sale, distribution, or being under the influence of alcohol and/or other drugs on school property or at a school event off school property. Additionally, it shall be a violation of this policy for any employee to manufacture, use, possess, sell, distribute or be under the influence of medical cannabis in any manner inconsistent with South Dakota state law. Any employee who violates this policy will be subject to disciplinary action, which may include dismissal, and referral for prosecution. Each employee of the district is hereby notified that, as a condition of employment, the employee must abide by the terms of this policy and will report to the superintendent any criminal alcohol and/or other drug statute convictions for any alcohol and/or drug violation. Such notification must be made by the employee to the superintendent no later than five (5) days after conviction. Should the affected employee be the superintendent s/he will report to the Board no later than the next regular meeting of the Board.

Within thirty (30) days after receipt of information concerning an alleged or proven violation(s) of this policy, the district will take appropriate disciplinary action, which may include termination of employment, requiring the employee to participate in alcohol and/or other drug abuse assistance or rehabilitation programs, and possible referral for prosecution.

The school board recognizes that employees who have an alcohol and/or other drug use/abuse problem should be encouraged to seek professional assistance. An employee who requests assistance shall be provided a listing of the regional treatment facilities or agencies to assist him/her in their choice of a service provider.

If there is reason to suspect that a staff member is under the influence of alcohol and/or illegal drugs, the staff member will not be allowed on school property or to participate in school activities. Staff members will be subject to discipline for arriving at school or at a school activity under the influence of alcohol and/or an illegal drug. For the purposes of this policy, "illegal drug" means narcotics, drugs and controlled substances as defined in federal law or state law. "Illegal drugs" also includes any prescription or over-the-counter drug that does not meet the following four criteria:

1. the employee has a current and valid prescription for the drug or the drug is sold over-the-counter;
2. the drug is used or possessed for the purpose for which it was prescribed or sold over-the-counter;
3. the drug is used or possessed at the dosage prescribed or recommended; and
4. the drug is used or possessed consistent with the safe and efficient performance of the employee's job duties.

Any staff member who is taking a drug or medication, whether or not prescribed by the staff member's physician, which may adversely affect that staff member's ability to perform work in a safe or productive manner is required to report such use of medication to his or her supervisor. This includes drugs that are known or advertised as possibly affecting judgment, coordination or any of the senses, including those that may cause drowsiness or dizziness.

The school board hereby commits itself to a continuing good faith effort to maintain a drug-free environment.

A copy of this policy shall be given to all present and future employees.

*ASBSD sample policies are intended to be a guide for school districts. As is the case with any policy, a local school district's unique circumstances, challenges and opportunities need to be considered.*

**Policy References:** Legal references indicate the basis or authority for the board to enact this policy, and policy cross-references identify additional policies related to the subject matter of the above policy.

<b>State</b>	<b>Description</b>
ARSD 24:80	<u>Medical Cannabis and Schools</u>
ARSD 44:90	Medical Cannabis
SDCL 13-43-6.1	<u>Just cause for termination or nonrenewal</u>
SDCL 34-20G	<u>Medical Cannabis</u>
<b>Federal</b>	<b>Description</b>
USC Title 41 Chapter 81	<u>Drug-Free Workplace Act</u>

**Cross References**

<b>Code</b>	<b>Description</b>
GBC	<u>STAFF ETHICS</u>
GBCB	<u>STAFF CONDUCT</u>
JHCDE	<u>ADMINISTRATION OF MEDICAL CANNABIS TO QUALIFYING STUDENTS</u>
JHCDE-E(1)	<u>ADMINISTRATION OF MEDICAL CANNABIS TO QUALIFYING STUDENTS - Medical Cannabis Administration Plan</u>

**Weber, Rick**

---

**From:** Weber, Rick  
**Sent:** Thursday, January 27, 2022 8:31 AM  
**To:** Weber, Rick  
**Subject:** FW: Meeting

Hi Rick,

The question absolutely makes sense. We would only bill for the work completed. To go through bidding it would be about 75% of the fee.

Really rough estimated numbers here:

Both Rooms

$500,000 \times .075 = \$37,500$  (estimated total fee)

$\$37,500 \times .75 = \$28,125$  (estimate fee though bidding)

for Just The Science Lab

$275,000 \times .075 = 20,625$

$20,625 \times .75 \approx \$15,500$

Let me know if that helps, or if I can provide anything else.  
Catherine

Thanks for the info. 1 Question – if we go ahead and get the specs and bids, but then the bids come in too high and the board does NOT want to pursue the remodels, what would our cost be for your time/efforts?  
I hope that is understandable

Hi Rick!

I hope you all have been staying warm - today was so deceiving as there are blue skies, I heard birds singing, and it was -15. What is up with that!?

I've been looking over a few remodels that we have done in the past year:

- Timeline, we could have drawings and specifications done in about two months from when we start
- Cost: we are estimating about .5 million for the total project cost
  - o we are seeing prices in the 300- 330/sf range right now for remodeled kitchens and about 250 -275/sf for Science labs.
- Our fee would be 7.5% fee on the construction cost to do all the programing, drawings, specifications, bidding, and being onsite to answer questions as needed (typically about once every two weeks)

Let me know if you need more details on anything.

Thanks!  
Catherine



## Weber, Rick

---

**From:** Jo Auch <jo.auch@sdhsaa.com>  
**Sent:** Monday, February 7, 2022 2:41 PM  
**To:** Jo.Auch sdhsaa.com; Cindy Bresee  
**Subject:** Softball Intent to Participate Form due  
**Attachments:** Softball Intent to Participate FORM.pdf

**Caution:** This email originated from outside the K-12 email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This email is being sent to all Athletic Directors.

This is a friendly reminder that if you have not yet sent in your Intent to Participate Softball form, we would ask that you complete the form with your School Board at your February meeting and return that form to me by February 15, following your February board meeting. This is for classification and alignment purposes for Softball. This form is not 100% binding. If you say you are playing and then decide not to play, we obviously won't/can't force you to play. Similarly, if you say no now and decide to try it a month or so down the line, we will do what we can to adjust alignments and create a spot for you. We just need a starting spot for alignments at this point. If you have questions please feel free to contact me at [jo.auch@sdhsaa.com](mailto:jo.auch@sdhsaa.com).

The Intent to Participate form is attached below..... and here are the definitions of a School Sponsored team and a School Board Approved Transition Team. Please complete this form and return to me after your February Board meeting. I have several that have already returned them to me, but if you have not, please do so.

Thanks.

Here is how each would be characterized:

**1. SCHOOL SPONSORSHIP**

- A. The local governing board of each member school must have taken official action at a regularly scheduled meeting indicating their intention to sponsor a particular sport. Pursuant to board action, it is understood that the local governing board must assume control over activities they are sponsoring.
- B. The local governing board must assume direct control of all financial obligations related to the sponsorship of a sport. The source of revenue, be it taxes, gate receipts, donations, fundraisers, corporate partners, etc., is irrelevant insofar as the SDHSAA is concerned. It is assumed that all revenue, regardless of its source, will be deposited in the general fund or imprest fund of each member school. The local governing board shall assume total control of those funds. Items such as scheduling, hiring of coaches, purchase of equipment, coaches' salaries, official's pay, transportation, meals, lodging, etc., must be under the control of the local governing board.
- C. The eligibility rules of the SDHSAA will apply to all interscholastic sports sponsored by member schools.

**2. SCHOOL BOARD APPROVED TRANSITION TEAM**

- A. A school board resolution must state the school district's intent to fully implement softball.



B. 5 – year transition period

- a. A 5-year window of implementation from the date the school board approves softball as a transition team until softball is a full status school sponsored sport.
- b. During the five year window the transition team will be eligible for SDHSAA post-season competition. NOTE: Transition teams are not eligible for the club softball postseason.
- c. Must follow SDHSAA regulations
  1. Academic eligibility
  2. 8 semester rule
  3. Age rule (become ineligible at age 20)
  4. Enrollment/attendance requirements
  5. Residency requirements
  6. Adopt school colors, logo and nickname
  7. In-season & out-of-season rules apply (Coaches and Athletes)

Please take a moment to discuss with your school board at the local level, complete and return the attached form to me via email by February 15, 2022.

Should you have any questions, please feel free to contact me.

Thank you for your time and consideration. We are looking forward to providing this opportunity for the female athletes in our state.

*Jo Auch*  
*Assistant Executive Director*  
*South Dakota High School Activities Association*  
*PO Box 1217, Suite 102*  
*Pierre, SD 57501*  
*Phone: [605-224-9261](tel:605-224-9261)*  
*Cell: [605-222-8686](tel:605-222-8686)*  
[www.sdhsaa.com](http://www.sdhsaa.com)  
<https://www.facebook.com/SDHSAA>

**CONFIDENTIALITY NOTICE:** This email and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. If you are not the original recipient or the person responsible for delivering the email to the intended recipient, be advised that you have received this email in error, and that any use, dissemination, forwarding, printing, or copying of this email is strictly prohibited.